

REPORT TO: POLICY AND RESOURCES COMMITTEE – 26 JUNE 2023

REPORT ON: LEISURE MANAGEMENT SOFTWARE

REPORT BY: EXECUTIVE DIRECTOR OF CORPORATE SERVICES

REPORT NO: 180-2023

1.0 PURPOSE OF REPORT

1.1 To consider future contract arrangements for the provision and licensing of Leisure Management software.

2.0 RECOMMENDATIONS

It is recommended that the Committee: -

- Agree to the renewed purchase of Leisure Management software for a 1-year period.
- Remit the Head of Customer Services & IT to compliantly purchase Gladstone Leisure Management software and licenses.

3.0 FINANCIAL IMPLICATIONS

3.1 The total projected cost of the renewal is £78,316.51 for a 1-year contract which will be met from existing Revenue budgets for the financial year 2023/24. Approximately £24,000 of this will be recharged to Leisure and Culture Dundee.

3.2 Staffing costs to support the deployment of the products to be met from existing Customer Services and IT staffing budgets.

4.0 BACKGROUND

4.1 This report supports the Council's IT Strategy which was approved at Policy and Resources Committee on 18 February 2019 (Report 81-2019). The Council's IT strategy sets out to deliver mobile and flexibly accessible services through low cost corporately deployed solutions.

4.2 Leisure Management software is currently provided by Gladstone Software and includes the Plus2 system used within facilities as well as internet based online functions for members of the public. It is a highly specialised set of software modules used for the management and administration of Leisure facilities within the City. A jointly managed and administered system is used by Dundee City Council and Leisure and Culture Dundee.

4.3 Use of the software is essential in the delivery of leisure facilities at 19 sites across the city. These include Leisure centres and Caird Park Golf course. These facilities are also used for the booking of football pitches and facilities within schools and community centres.

4.4 Without this software both Dundee City Council and Leisure and Culture Dundee would experience significant operational difficulties in the management and delivery of leisure facilities to the citizens of Dundee.

4.5 The existing system is currently being upgraded by the supplier and the new system is not thought to be currently at a level of development to merit a longer extension. A 1-year contract extending use of the current system will allow a fuller market assessment of options.

4.6 Options and user levels have been fully reviewed within services to minimise the amount of licensing required.

4.7 A new contract for the use and licensing of this software is required.

4.8 A compliant procurement exercise will be carried out to purchase the software and licenses.

5.0 POLICY IMPLICATIONS

5.1 This report has been subject to the Pre-IIA Screening Tool and does not make any recommendations for change to strategy, policy, procedures, services or funding and so has not been subject to an Integrated Impact Assessment. An appropriate senior manager has reviewed and agreed with this assessment.

6.0 CONSULTATIONS

6.1 The Council Leadership Team were consulted in the preparation of this report.

7.0 BACKGROUND PAPERS

7.1 None.

ROBERT EMMOTT
EXECUTIVE DIRECTOR OF CORPORATE SERVICES

Date: 26 JUNE 2023