

REPORT TO: ECONOMIC DEVELOPMENT COMMITTEE - 14TH MARCH 2005
REPORT ON: RECYCLING INSTITUTE (RI)
REPORT BY: DIRECTOR OF ECONOMIC DEVELOPMENT
REPORT NO.: 180-2005

1 PURPOSE OF REPORT

- 1.1 With reference to Article I of the minute of the Economic Development Committee of 8th March 2004, the purpose of this report is to inform the Committee of the progress on the subject of Recycling Institute (RI) and present recommendations on the Council's participation.

2 RECOMMENDATIONS

- 2.1 On the terms anticipated in this report, it is recommended that the Committee authorise the Chief Executive to sign the Memorandum and Articles on behalf of the Council (as a founding member of RI).
- 2.2 It is recommended that in this first instance the Council confirm their nominee to serve as a Director of Recycling Institute.
- 2.3 It is further recommended that in terms of future appointments the Chief Executive be authorised to recommend, appoint or assign relevant persons required to fulfil and support the Council's role, both as a founding member of, and as a participant in RI.

3 FINANCIAL IMPLICATIONS

- 3.1 There are no financial implications anticipated in this proposal.

4 LOCAL AGENDA 21 IMPLICATIONS

- 4.1 The development of Recycling Institute in Dundee will extend and enhance the major investment Dundee has maintained as a recycling city. The Institute will take the recycling issues faced at all levels of Government, Education and Business and explore solutions to their needs.

5 EQUAL OPPORTUNITIES IMPLICATIONS

- 5.1 There are no equal opportunities implications of relevance to this report.

6 REPORT

- 6.1 Following the recommendations in Report 184-2004 The Director of Economic Development has pursued the formation of Recycling Institute (RI) as a professional institute, based in Dundee. The Institute will serve a spectrum of potential members, including those involved in Government, Science, Engineering, Law and Business.
- 6.2 The Memorandum & Articles of Association are in final draft stage. The Depute Chief Executive (Support Services) is in discussions with the Company's solicitors regarding their finalisation.
- 6.3 The draft Memorandum & Articles state that a Director may be appointed by each of the founding partners of which Dundee City Council is one partner. This report recommends that in the first instance that the Council appoint a Director and a further recommendation enables the Chief Executive to recommend, appoint or assign relevant persons. This recommendation is to allow the Chief Executive flexibility in a range of circumstances which may arise, for example:

Future Appointments - In routine circumstances the Chief Executive would expect to seek the Council's decision on the Director appointed by the Council. Directors' appointments, however, only last until the next annual general meeting and there are potential circumstances where delegation to the Chief Executive is appropriate, for example:

- Where a casual vacancy occurs between annual general meetings and/or;
- Where there may be an urgency to fill the vacancy.

Supporting Appointments - Initially there will be three appointed Directors. Given that the quorum for the Institute is three however, and to provide an adequate number to ensure that the quorum is met, it will be recommended that, upon their appointment, the initial directors co-opt a further three from the founding members' resources until such time as the Institute's membership provides a sufficient pool of candidates to fill the twelve directors posts. The recommendation on future appointments will allow the Chief Executive to nominate an appropriate representative to be co-opted.

7 BACKGROUND

7.1 Recycling Institute (RI) has been established in recognition of the fact that there is no profession of recycling and yet it is a subject which touches and in many cases significantly affects the majority of, if not all, professions. It is expected that the membership will be international.

7.2 The concept of Recycling Institute has three Founders, Dundee City Council, The University of Abertay and a private not-for-profit company, S.D. Lime & Associates.

7.3 A principal objective of the Institute is to provide a forum to enable individual professionals to operate beyond their existing ties and restrictions or to resolve their current limitations allowing them to explore, service and share their needs, ideas and problems. A parallel objective is that RI will develop as the leading name in primary research in recycling issues. RI will set up mechanisms and services to support those objectives.

7.4 In terms of resourcing the Recycling Institute's growth, five types of funding are likely to define the sequencing and pace of RI's development, as follows:

- Membership fees from individual RI members;
- Membership fees from organisations;
- Commissions / studies / developments expected from organisations;
- Income from spin-offs enabled by RI services to members, (e.g. spin out companies / product developments / partnerships);
- Grant funding.

7.5 Grant funding will be the main start-up target. Grant funding is initially expected to set the pace of RI's development and there are a wide range of grant sources for which RI may be eligible.

8 CONSULTATIONS

8.1 The Chief Executive, Depute Chief Executive (Support Services) Depute Chief Executive (Finance) and Head of Waste Management have been consulted in the preparation of this report.

9 BACKGROUND PAPERS

9.1 None.

DOUGLAS A A GRIMMOND
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DATE: 8TH MARCH 2005