

**REPORT TO:** EDUCATION COMMITTEE – 22 JUNE 2015

**REPORT ON:** CATCHMENT REVISION IN THE STRATHMARTINE WARD - OUTCOME OF THE FORMAL CONSULTATION PROCESS

**REPORT BY:** DIRECTOR OF EDUCATION

**REPORT NO:** 176-2015

## 1.0 PURPOSE OF REPORT

- 1.1 This report contains the formal consultation report, in terms of the Schools (Consultation) (Scotland) Act 2010, on the proposal to revise the catchment areas of Ardler Primary School, Craigowl Primary School, Downfield Primary School and Sidlaw View Primary School and recommends that the Council proceeds with the proposal.

## 2.0 RECOMMENDATION

It is proposed that the Education Committee:

- i notes the contents of this report
- ii notes the accompanying consultation report, including the report by Education Scotland on the proposal
- iii agrees the catchment area changes as outlined in Appendix 4
- iv agrees that the new catchment areas would take effect from 1 January 2016.
- v agrees the transitional arrangements for enrolment and placing requests as outlined in paragraph 3.2 of the consultation report
- vi instructs the Director of Education to proceed with the proposal.

## 3.0 FINANCIAL IMPLICATIONS

- 3.1 There are no financial implications arising from this proposal.

## 4.0 BACKGROUND

- 4.1 At its meeting on 24 November 2014, the Education Committee approved that a consultation proposal on this change be brought to the December committee and that the Director should begin an informal consultation process. (Committee Report 466-2014 refers). At the Education Committee held on 8 December the Committee instructed the Director of Education to consult formally on the proposals in terms of the Schools (Consultation) (Scotland) Act 2010 and report back to Committee in due course on the outcome of the consultations.
- 4.2 The council held four formal public consultation meetings between 19 January and 22 January 2015. During the same period the council held meetings for staff and for the Parent Councils of each of the four schools. Children's views were gathered through meetings of pupil councils where these existed in the four schools. Attendance at each of the formal public consultation meetings was low, varying from one parent to sixteen parents attending. The council received one written response to the proposal. No parents took up the offer to meet with HM Inspectors during the visits to each of the four schools.
- 4.3 A copy of the consultation report is attached as Appendix 1, a copy of the report by Education Scotland is attached as Appendix 2 and copies of the notes of the meetings held during the consultation period are attached as Appendix 3.

**5.0 APPROVAL OF THE PROPOSAL**

- 5.1 Education Scotland indicated in their report that the proposal had clear educational benefits and had the full support of those who responded to the consultation.

**6.0 POLICY IMPLICATIONS**

- 6.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. An Equality Impact Assessment has been carried out and is attached to this report as Appendix 5.

**7.0 CONSULTATIONS**

- 7.1 The Chief Executive, Director of Corporate Services, Head of Democratic and Legal Services have been consulted in the preparation of this report.

**8.0 BACKGROUND PAPERS**

- 8.1 None.

MICHAEL WOOD  
Director of Education

8 June 2015

**APPENDIX 1****DUNDEE CITY COUNCIL****CONSULTATION REPORT****On the proposal to change the catchment areas for Ardler Primary School, Craigowl Primary School, Downfield Primary School and Sidlaw View Primary School.**

This Consultation Report is available on the Dundee City Council website - [www.dundeeicity.gov.uk/education](http://www.dundeeicity.gov.uk/education) - and also in printed form from the following locations: Customer Services Reception Area, Dundee House; Ardler Primary School; Craigowl Primary School; Downfield Primary School and; Sidlaw View Primary School.

**1.0 BACKGROUND**

- 1.1 At its meeting on 24 November 2014, the Education Committee approved that a consultation proposal on this change be brought to the December committee and that the Director should begin an informal consultation process. (Committee Report 466-2014 refers). At the Education Committee held on 8 December the Committee instructed the Director of Education to consult formally on the proposals in terms of the Schools (Consultation) (Scotland) Act 2010 and report back to Committee in due course on the outcome of the consultations.
- 1.2 The proposal was to change the catchment areas for Ardler Primary School, Craigowl Primary School, Downfield Primary School and Sidlaw View Primary School. The four schools are in the Strathmartine Ward of Dundee City Council. There would be no impact on pupils currently enrolled in these schools. It was proposed that the start date for the introduction of the new catchment areas would be 1 January 2016. This change would impact in the main on pupils starting Primary 1 in August 2016.
- 1.3 A number of educational benefits were identified as part of this proposal:
  - The major benefit is that the roll of Craigowl Primary School would be reduced to be in line with its capacity and the more efficient use of the other schools as their rolls are likely to increase to bring them closer to operating at their optimum capacity
  - Craigowl Primary School has a roll in excess of its operational capacity. Based on the current school population, local age demographics, projected pupil numbers and new build programmes in the catchment area, the school will continue to experience difficulty in accommodating all pupils. The lack of surplus space combined with the present and projected pupil numbers means that teaching space is very limited and that opportunities for active learning, team work and group activities outwith the classroom setting are restricted despite the best efforts of the school staff. A reduction in the school roll to within operational capacity would create more space for learners to take part in a wider range of activities in line with the learning intentions set out in Curriculum for Excellence. The dance and drama room in the school is used as a teaching space as is the community area at the entrance to the school. This restricts the usage of both areas and means that they cannot be used for the intended purpose. A reduction in roll would free up these areas and enable all classes access to the dance and drama room to enhance their curricular experiences in the expressive arts.
  - The three other schools in the area are operating below capacity and could accommodate the overall increase in pupil numbers particularly since the projected decrease of pupils in Craigowl Primary School would be spread out across the three schools. Downfield Primary School has the largest roll, although over one hundred of its pupils are there through a placing request. The three schools have additional teaching areas and classrooms including computer suites, general purpose (GP) rooms and libraries. There is

ample space in the three schools for pupils and classes to work and learn outwith the classroom area.

- The four schools in this proposal paper are associated primary schools for Baldragon Academy. The Head Teachers work closely together and meet on a regular basis to plan shared developments and to carry forward shared improvement priorities. This good practice would continue in the future.
- All schools have established purposeful links with parents and the local community across the Strathmartine area. The replacement school for Sidlaw View Primary School and Jessie Porter Nursery will be in closer proximity to the existing Craigowl Primary School catchment boundary.

- 1.5 As a result of the committee decision, the Director of Education was remitted to carry out the consultation procedures in terms of the Schools (Consultation) (Scotland) Act 2010 in respect of the proposal. The consultation programme is detailed in paragraph 2.1 below, and a summary of the main points raised is set out in section 3.
- 1.6 A report from Education Scotland is required under the terms of the Act to address the educational aspects of the proposal. The report is attached as Appendix 2. The report states that,

"Dundee City Council's proposal to change the catchment areas for Sidlaw View Primary School, Ardler Primary School, Downfield Primary School and Craigowl Primary School from January 2016 for new pupils and for P1 pupils starting school in August 2016 has clear educational benefits. The proposal is the most effective way of addressing the over-occupancy in Craigowl Primary School. At present the school's occupancy rate is 115%. The roll is likely to continue to rise placing further pressure on teaching spaces and specialist areas. A reduction in the school roll would free up the specialist areas and provide better opportunities for active learning, team work and group activities. The proposed changes to the catchment areas would not alter arrangements for children moving to secondary school. Children not yet at school would not be affected by the proposal. It is likely that the roll in Sidlaw View Primary School, Downfield Primary School and Ardler Primary School would increase as a result of the proposed changes to the catchment areas. Should the proposal be implemented there is the potential to broaden the curriculum in line with national expectations for Curriculum for Excellence. The council's timescale for implementing the proposal is reasonable and would allow time for children starting school to enrol and to be involved meaningfully in transition activities."

The report concludes that,

"Dundee City Council's proposal to change the catchment areas for Sidlaw View Primary School, Ardler Primary School, Downfield Primary School and Craigowl Primary School from January 2016 for new pupils and for P1 pupils starting school in August 2016 has clear educational benefits particularly for the children of Craigowl Primary School. The proposal has the full support of those who responded to the consultation and who met with HM Inspectors. The proposal will help address the over-occupancy issues in Craigowl Primary School and allow specialist learning spaces such as music rooms and dance studios to be used more flexibly. In taking this proposal forward the council should work, as planned, with parents and relevant agencies to review school crossing patrols and safe walking routes to school"

- 1.7 The Director of Education has considered carefully the implications arising from the consultation process in general and the Education Scotland report, in particular where the report highlights specific issues raised during the consultation period. It should be noted that the report and the general response to the proposal was very positive

## **2.0 CONSULTATION**

- 2.1 The formal consultation procedure included:
- giving notice of the proposals to the Parent Council of the affected schools (12 January 2015)
  - giving notice of the proposals to the parents of pupils at the affected schools, and the parents of pupils expected to attend the affected schools within two years of the date of publication of the proposal paper (12 January 2015)
  - giving notice of the proposals to the pupils at the affected schools (12 January 2015)
  - giving notice of the proposals to the staff at the affected schools (12 January 2015)
  - giving notice of the proposals to Trades Unions representing staff at the affected schools (12 January 2015)
  - giving notice of the proposals to relevant Community Councils (12 January 2015)
  - giving notice of the proposal to Local Community Planning Partnerships (12 January 2015)
  - publication of the proposal on the Education Department's website (9 January 2015)
  - an announcement of the proposal in the local press, inviting any person to make written representation to the Director of Education (12 January 2015)
  - public meetings in the local area (19, 20, 21 and 22 January 2015)
- 2.2 One written representation was received on the proposal during the consultation period and this response raised issues concerning the general planning for school provision across the city for primary and secondary, including the consideration of greater inter-council collaboration on school planning.
- 2.3 A summary of oral representations received, collated as a list of 'Frequently Asked Questions/Comments', is attached as Appendix 3, and the Department's responses have been added.
- 2.4 Verbal descriptions of the proposed new boundaries are outlined in Appendix 4.
- 2.5 In accordance with the Schools Consultation (Scotland) Act 2010 copies of all written representations and 'Frequently Asked Questions/Comments' were required to be submitted to HMIE for their consideration in the preparation of their report.

## **3.0 MAIN ISSUES ARISING FROM THE CONSULTATION, WITH RESPONSES**

- 3.1 Two of the main issues of note arising from the consultation were concerns around the positioning of School Crossing Patrollers and changes in walking routes to school in light of the proposed catchment changes.

*The Council is currently carrying out a review of all School Crossing Patrol points as a result of the recent movement of this service to Tayside Contracts. This review will be extended to include any implications arising from these proposed catchment changes, if the proposal is approved. The Council would intend to establish a review of safe routes to school in the primary schools affected if the proposal is approved. The information arising from these reviews would be shared with parents and pupils in time for the catchment changes in January 2016*

- 3.2 Parents with children at Craigowl Primary School are anxious that because of boundary changes any sibling not yet at school may not be able to obtain a place in the school and, therefore, their family would be split between schools.

*It is proposed that for families formerly within the Craigowl catchment who make a placing request for Craigowl and as a result of this placing request a Priority 2 status is given as a result of the family having a sibling at the school, the placing request status will be raised to Priority 1. This arrangement will continue until 1 January 2023.*

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**4.0 THE SCHOOL PREMISES (GENERAL REQUIREMENTS AND STANDARDS)  
(SCOTLAND) REGULATIONS 1967**

- 4.1 The proposal meets the requirements of the above Act, and accordingly the Director of Education is not required to apply to Scottish Ministers for dispensation from the standards.

MICHAEL WOOD  
DIRECTOR OF EDUCATION

21 May 2015

## APPENDIX 2

**Report by Education Scotland addressing educational aspects of the proposal by Dundee City Council to change the catchment areas for Sidlaw View Primary School, Ardler Primary School, Downfield Primary School and Craigowl Primary School from August 2016.**

### 1. Introduction

This report from Education Scotland has been prepared by HM Inspectors in accordance with the terms of the *Schools (Consultation) (Scotland) Act 2010* and the amendments contained in the *Children and Young People (Scotland) Act 2014*. The purpose of the report is to provide an independent and impartial consideration of Dundee City Council's proposal to change the catchment areas for Sidlaw View Primary School, Ardler Primary School, Downfield Primary School and Craigowl Primary School from August 2016. Section 2 of the report sets out brief details of the consultation process. Section 3 of the report sets out HM Inspectors' consideration of the educational aspects of the proposal, including significant views expressed by consultees. Section 4 summarises HM Inspectors' overall view of the proposal. Upon receipt of this report, the Act requires the council to consider it and then prepare its final consultation report. The council's final consultation report should include a copy of this report and must contain an explanation of how, in finalising the proposal, it has reviewed the initial proposal, including a summary of points raised during the consultation process and the council's response to them. The council has to publish its final consultation report three weeks before it takes its final decision. Where a council is proposing to close a school, it needs to follow all legislative obligations set out in the 2010 Act, including notifying Ministers within six working days of making its final decision and explaining to consultees the opportunity they have to make representations to Ministers.

#### 1.1 HM Inspectors considered:

- the likely effects of the proposal for children and young people of the school; any other users; children likely to become pupils within two years of the date of publication of the proposal paper; and other children and young people in the council area;
- any other likely effects of the proposal;
- how the council intends to minimise or avoid any adverse effects that may arise from the proposal; and
- the educational benefits the council believes will result from implementation of the proposal, and the council's reasons for coming to these beliefs.

#### 1.2 In preparing this report, HM Inspectors undertook the following activities:

- attendance at the public meeting held on 22 January 2015 in connection with the council's proposal;
- consideration of all relevant documentation provided by the council in relation to the proposal, specifically the educational benefits statement and related consultation documents, written and oral submissions from parents and others; and
- visits to the site of Sidlaw View Primary School, Ardler Primary School, Downfield Primary School and Craigowl Primary School, including discussion with relevant consultees.

### 2. Consultation Process

#### 2.1 Dundee City Council undertook the consultation on its proposal(s) with reference to the *Schools (Consultation) (Scotland) Act 2010* and the amendments in the *Children and Young People (Scotland) Act 2014*. Dundee City Council's proposal is to change the catchment areas for Sidlaw View Primary School, Ardler Primary School, Downfield Primary School and Craigowl Primary School from January 2016 for any new pupils and for P1 pupils starting school in August 2016. The

consultation process ran from 12 January 2015 to 27 February 2015. The council held four formal public consultation meetings between 19 January and 22 January 2015. During the same period the council held meetings for staff and for the parent councils of each of the four schools. Children's views were gathered through meetings of pupil councils where these existed in the four schools. Attendance at each of the formal public consultation meetings was low, varying from one parent to sixteen parents attending. The council received one written response to the proposal. No parents took up the offer to meet with HM Inspectors during the visits to each of the four schools.

### **3. Educational Aspects of Proposal**

3.1 Dundee City Council's proposal to change the catchment areas for Sidlaw View Primary School, Ardler Primary School, Downfield Primary School and Craigowl Primary School from January 2016 for new pupils and for P1 pupils starting school in August 2016 has clear educational benefits. The proposal is the most effective way of addressing the over-occupancy in Craigowl Primary School. At present the school's occupancy rate is 115%. The roll is likely to continue to rise placing further pressure on teaching spaces and specialist areas. A reduction in the school roll would free up the specialist areas and provide better opportunities for active learning, team work and group activities. The proposed changes to the catchment areas would not alter arrangements for children moving to secondary school. Children not yet at school would not be affected by the proposal. It is likely that the roll in Sidlaw View Primary School, Downfield Primary School and Ardler Primary School would increase as a result of the proposed changes to the catchment areas. Should the proposal be implemented there is the potential to broaden the curriculum in line with national expectations for Curriculum for Excellence. The council's timescale for implementing the proposal is reasonable and would allow time for children starting school to enrol and to be involved meaningfully in transition activities.

3.2 Implementation of the proposal will not affect other users of the four schools. At Craigowl Primary School a reduction in the roll over time would allow better access to community rooms, music and dance studios which are currently used as classrooms. The council has made it clear that it will conduct a full review of school crossing patrols to ensure crossings are located in the most appropriate locations. Should the proposal go ahead some children will have slightly further to travel while others will have less distance to travel to school. The council intends to put in place arrangements to establish safe walking routes to school.

3.3 Primary school staff, children and parents who attended the formal consultation meetings are fully supportive of the proposal. Staff and children, who met with HM Inspectors, welcomed the intended changes and felt the changes were long overdue. Staff in each of the four schools recognised that the council needed to take action to address the significant pressures on accommodation in Craigowl Primary School. Children from Craigowl Primary School, who met with HM Inspectors, were looking forward to having more space to play and learn outdoors and to gain access to specialist rooms such as the community room and being able to eat their lunch in the dining room instead of at tables in open areas. The children from Sidlaw View Primary School, Downfield Primary School and Ardler Primary School, who met with HM Inspectors, agreed it was the right thing to do to change the catchment areas and wanted to have more children in their schools.

### **4. Summary**

Dundee City Council's proposal to change the catchment areas for Sidlaw View Primary School, Ardler Primary School, Downfield Primary School and Craigowl Primary School from January 2016 for new pupils and for P1 pupils starting school in August 2016 has clear educational benefits particularly for the children of Craigowl Primary School. The proposal has the full support of those who responded to the consultation and who met with HM inspectors. The proposal will help address the over-occupancy issues in Criagowl Primary School and allow specialist learning spaces such as music rooms and dance studios to be used more flexibly. In taking this proposal forward the council should work, as planned, with parents and relevant agencies to review school crossing patrols and safe walking routes to school.

**APPENDIX 3**

**DUNDEE CITY COUNCIL EDUCATION DEPARTMENT**  
**SCHOOLS CONSULTATION (SCOTLAND) ACT 2010**

**FORMAL CONSULTATION ON THE PROPOSAL TO CHANGE THE CATCHMENT AREAS FOR  
ARDLER PRIMARY SCHOOL, CRAIGOWL PRIMARY SCHOOL, DOWNFIELD PRIMARY  
SCHOOL AND SIDLAW VIEW PRIMARY SCHOOL**

**RECORD OF MEETING WITH ARDLER PRIMARY SCHOOL STAFF HELD ON  
MONDAY 19 JANUARY 2015 AT 3.30PM**

**Present:** Michael Wood, Director of Education, Jennifer King, Education Manager (ASN, Educational Psychology & Inclusion) (Recorder), Colin Watson, Acting Head Teacher, Louise Reid, Substantive Head Teacher and full staff complement.

Michael explained why the meeting was taking place.

Questions asked by staff were:

**Would the Western Gateway affect numbers?**

The development is planned for 50 homes per year for 12 years and so the impact would be very gradual.

**There are a number of placing requests to Ardler this year from nursery parents who currently live in the Craigowl catchment and may become Priority 1 for Ardler.**

Michael responded that this reflected the relevance of the catchment changes and that parents wanted continuity for their children between nursery and school.

Staff said that there was a positive impact for Ardler re boundary change. It would affect some empty classroom space at the school but this could be accommodated as the classroom dimensions were good at Ardler.

**DUNDEE CITY COUNCIL EDUCATION DEPARTMENT**  
**SCHOOLS CONSULTATION (SCOTLAND) ACT 2010**

**FORMAL CONSULTATION ON THE PROPOSAL TO CHANGE THE CATCHMENT AREAS FOR  
ARDLER PRIMARY SCHOOL, CRAIGOWL PRIMARY SCHOOL, DOWNFIELD PRIMARY  
SCHOOL AND SIDLAW VIEW PRIMARY SCHOOL**

**RECORD OF MEETING WITH ARDLER PRIMARY SCHOOL PARENT COUNCIL HELD ON  
MONDAY 19 JANUARY 2015 AT 6.00PM**

**Present:** Michael Wood, Director of Education, Jennifer King, Education Manager (ASN, Educational Psychology & Inclusion) (Recorder), Colin Watson, Acting Head Teacher, Louise Reid, Substantive Head Teacher, Taletta Jamieson, Parental Involvement Officer and 2 parents

Michael explained why the meeting was taking place.

***How many in Craigowl at present?***

The school is at 115% capacity and there a lack of community space.

***Will Downfield numbers be affected?***

No. There is a drift from Sidlaw View Primary School and Downfield to Craigowl due to placing requests. The catchment changes will increase the natural priority 1s for Downfield and for Sidlaw View.

Rationale - losing old buildings with new builds over a progressive programme of replacement and for those which are not being replaced, the council has a rolling programme/budget for repairs eg Ardler's windows.

***What is the likely impact going to be re P1 numbers?***

August 2015 – 15 with placing requests. If add 7 from delineation and Western Gateway (50 per year for 12 years) the school population will gradually build.

***Both parents looked at the boundary on the map provided by Michael Wood***

One parent asked about safety assessment re crossings which will be in place.

Parents agreed that the catchment changes "make sense".

**DUNDEE CITY COUNCIL EDUCATION DEPARTMENT**  
**SCHOOLS CONSULTATION (SCOTLAND) ACT 2010**

**FORMAL CONSULTATION ON THE PROPOSAL TO CHANGE THE CATCHMENT AREAS FOR  
ARDLER PRIMARY SCHOOL, CRAIGOWL PRIMARY SCHOOL, DOWNFIELD PRIMARY  
SCHOOL AND SIDLAW VIEW PRIMARY SCHOOL**

**RECORD OF PUBLIC MEETING AT ARDLER PRIMARY SCHOOL HELD ON  
MONDAY 19 JANUARY 2015 AT 7.00PM**

**Present:** Michael Wood, Director of Education, Jennifer King, Education Manager (ASN, Educational Psychology & Inclusion) (Recorder), Colin Watson, Acting Head Teacher, Louise Reid, Substantive Head Teacher, Depute Head Teacher, parent group (5), Councillor Stewart Hunter, Councillor Laurie Bidwell, Councillor Kevin Keenan

Michael explained the map + intro/rationale

***Capacity of Ardler (270) – 151 now***

Ardler Nursery - consider increasing capacity if necessary.

***How big housing development near reservoir?***

KK explained planning permission for 60 homes. (Sidlaw View distance).

***Western Gateway – Ardler***

The development is planned for 50 homes per year for 12 years and so the impact would be very gradual.

***Would the changes affect shared classes?***

The increase in school roll will be good for Ardler ie 20/25 in a P1 class rather than 15, which will mean fewer shared classes.

***Affecting St Fergus too?***

No, due to St Andrew's being near by. Maximum class numbers affect size of school.

The parents responded with "that's fine" to the answers given to all of their questions.

***Did the council expect any protests?***

No, as the need to review boundaries is not new. St Vincent's/St Luke's & St Matthew's and Longhaugh will have greater travel distance.

***Menzieshill/Harris – would there be an impact on the Ardler catchment? eg those from Ardler who make placing requests to Harris?***

***Would it be harder to get in?***

Yes, as the Harris roll will take in a wider catchment area and therefore have less capacity for placing requests.

***What about the new Baldragon building***

Louise, Head Teacher, sees this as positive for the whole ward.

***New Baldragon opening date?***

2017.

***Is it going to be built on playing fields?***

Yes, but there will be a new playing field on the old Sidlaw View site.

**DUNDEE CITY COUNCIL EDUCATION DEPARTMENT**  
**SCHOOLS CONSULTATION (SCOTLAND) ACT 2010**

**FORMAL CONSULTATION ON THE PROPOSAL TO CHANGE THE CATCHMENT AREAS FOR  
ARDLER PRIMARY SCHOOL, CRAIGOWL PRIMARY SCHOOL, DOWNFIELD PRIMARY  
SCHOOL AND SIDLAW VIEW PRIMARY SCHOOL**

**RECORD OF MEETING WITH CRAIGOWL PRIMARY SCHOOL STAFF HELD ON TUESDAY 20  
JANUARY 2015 AT 3.30PM**

**Present:** Michael Wood, Director of Education, Pamela Nesbitt, Education Manager (Recorder) and 12 members of staff.

Michael gave an introduction to the change of catchment proposal. He stated that the change would mean a gradual reduction in roll and allow improved management of the roll and capacity of the school. There is a map available for staff in foyer. It would facilitate the ability to reclaim some of the learning areas in the school. This will be a slow and steady approach – transition approach.

Pupils directly affected will not have direct association with the school just now.

**Questions were invited:**

***Principle is so important, but concern in relation to the change of demographic of the school with the change of catchment.***

Don't disagree with that but due to housing developments there wasn't a lot of options for realistically changing the catchment. Twenty pupils each year is predicted as a result of the change – will take a long time.

***Will Placing Requests continue to be granted?***

Placing request legislation is a challenge – can't change that – will depend on capacity and rules of legislation. However, new school/campus at Sidlaw View may attract more pupils. Ardler may also be attractive.

***Not just demographics, but geography may mean they have to walk past the school to get to new Sidlaw View.***

Referred to map – route would be down Strathmartine Road not past Craigowl Primary School. Drawing boundaries is always problematic. Reality is school is currently operating at 115% of capacity – can't cope as it is. You may ask why we are not building an 8 classroom extension but we are already building a new Sidlaw View Primary School so why would we spend more money on extension.

***Distances to schools in proposed catchment areas?***

Measurements and distances have taken place and are reasonable.

***Support from parents is mainly from the area that will change as a result of the proposal – will the change in demographics affect parental support?***

Need to re-engage with parents – less constraints in school if we can get the school roll down. Issue is, if we don't do anything, the situation would be untenable in the future.

***How big is Sidlaw View Primary School?***

400 capacity to cater for this and new housing.

***How big is Baldragon Academy and the capacity?***

Approximate capacity of 1100 – including pupils from Western Gateway – also zoned to Ardler Primary School and St Fergus Primary School. Can get negative comments from parents re: catchment schools.

Sidlaw View Primary School to open 2016/October 2016, situated further down and adjacent to current school site and with better green areas at Baldragon.

***Note that the make up of the school will change – may still be same staff in this school, but will become a different kind of school – will this be acknowledged by department and education staff?***

That is fact but type of housing does not mean one thing for all who live there – house not related to people. Take it one step further – demographics will also have an effect on staffing/resources – FME increase. May also have an effect on class sizes.

***Attainment will change slightly.***

***Vision is a 2 stream school – back to original plan for Craigowl Primary School?***

Some children will move from Sidlaw View to Downfield and Craigowl to Downfield. We need to be mindful of perceptions of schools and the need for 'new starts' for schools. Not an overnight change – will gradually come into play.

***Can only take in 75 pupils in P1 this year/62 Primary 7s leaving.***

There are links with Ardler Nursery – placing requests may go to Ardler Primary School. Rolls may not change as people stay in the area so less new families in area.

***Right that it is being done – have been over capacity for a while.***

***What happens after consultation?***

We are conducting 4 consultations at present. After consultation period ends, we will collate everything and write a report which will be sent to Education Scotland, who will look at it and may visit the schools. If Education Scotland are satisfied with consultation process, they write a report and this goes online for 3 weeks. If at the end of the 3 week period (May 2015), Scottish Government may look at it in more detail. May change and may not happen.

**DUNDEE CITY COUNCIL EDUCATION DEPARTMENT**  
**SCHOOLS CONSULTATION (SCOTLAND) ACT 2010**

**FORMAL CONSULTATION ON THE PROPOSAL TO CHANGE THE CATCHMENT AREAS FOR  
ARDLER PRIMARY SCHOOL, CRAIGOWL PRIMARY SCHOOL, DOWNFIELD PRIMARY  
SCHOOL AND SIDLAW VIEW PRIMARY SCHOOL**

**RECORD OF MEETING WITH CRAIGOWL PRIMARY SCHOOL PARENT COUNCIL HELD ON  
TUESDAY 20 JANUARY 2015 AT 6.00PM**

**Present:** Michael Wood, Director of Education, Pamela Nesbitt, Education Manager (Recorder) and 2 parents.

Michael explained why the meeting was taking place.

**Questions were invited:**

***Where catchment has been proposed – can it be changed?***

No, can't be changed as it is a proposal.

***What if the proposal changes?***

Anyone currently at school and pre-school will be Priority 1s for their time in school. Twenty children a year will be affected by this proposal – reduce by 20 per year. School will come to a reasonably manageable level. Tight trade off – don't want to make school too small.

***It will take time to filter through and changes to be applied.***

***Density of houses and catchments overlap.***

***A lot of parents who are complaining about the overcrowding live in the changed catchment of the school.***

Michael identified the new site of Sidlaw View Primary School on the map and clarified that the change in effect is quite close to the school.

***Issue re: people paying a lot of money for their house – Sidlaw View does not have a great reputation. Understand it is not fact but the perception is out there. New school build should help to address this. Parents have already lived through issues of changes eg. Kirkton High School to Baldragon Academy. Need a mix in every school. Parents aware of the benefits of a new building and the ethos. Has been a lot of moaning to Parent Council Chair but has heard comments of effects on house prices – don't believe this but wants to raise concerns of others.***

Status quo cannot remain – housing situation is changing.

***Range of schools children can go to that have spaces.***

Sidlaw View is a happy school, no issues identified.

***Parents don't have knowledge of school – lot of hearsay.***

Change of name for Sidlaw View suggested to help the first start. Can't change the catchment area from the proposal – too tight.

***Numbers getting ridiculous due to catchment area. Travel routes to school with change are sensible?***

With catchments, always have some children that need to travel further than others.

***Is Ardler under capacity?***

Current roll is 151 – can take 275.

***What are the parents at Ardler saying?***

All fine with proposal.

**Have split the St Mary's district as well?**

Natural line drawn

**Think this is sensible and needs to be done.**

**Sections identified for Downfield Primary School?**

Clarified – tidying up the catchment areas.

**Sidlaw View Primary School capacity?**

Current roll is approximately 150 – new school will be 400.

**Are there more houses planned?**

Yes there are more houses for Sidlaw View Primary School catchment -> new school planning for greater capacity. Michael explained the build programme for the new schools.

**Has to be done – always some upset – but needs to happen. Not too far travel distances – no-one being kicked out.**

Pupils displaced as a result will not currently have a connection with the school. Only starts in August 2016 – will affect families moving in from January 2016. We try to take people with us in this change and be fair.

**Seems fair enough – but will be a worry for some.**

**Worry if some pupils already there and then later may have siblings wishing to attend the school? – eg. 5 years down the line.**

Will not affect current pupils in school. Explained the placing request priority guidelines.

Discussion re: placing request guidelines for primary/secondary.

**Extremely good school – Craigowl.**

Don't all buy houses for the schooling.

**Baldragon – big enough to take in new rolls/houses? Inchtture/Longforgan?**

Approximately 1100 – new school capacity – Inchtture/Longforgan intake is only 12 pupils per year. Remind those living in area they have 2 priority 1 schools – Angus/Dundee and Perth and Kinross/Dundee.

**Most controversial one – but only for affected parents.**

Density of housing is biggest issue.

**Parents complain a lot but don't attend Parent Council meetings or offer regular support to the Parent Council.**

**DUNDEE CITY COUNCIL EDUCATION DEPARTMENT**  
**SCHOOLS CONSULTATION (SCOTLAND) ACT 2010**

**FORMAL CONSULTATION ON THE PROPOSAL TO CHANGE THE CATCHMENT AREAS FOR  
ARDLER PRIMARY SCHOOL, CRAIGOWL PRIMARY SCHOOL, DOWNFIELD PRIMARY  
SCHOOL AND SIDLAW VIEW PRIMARY SCHOOL**

**RECORD OF PUBLIC MEETING AT CRAIGOWL PRIMARY SCHOOL HELD ON TUESDAY 20  
JANUARY 2015 AT 7.00PM**

**Present:** Michael Wood, Director of Education, Pamela Nesbitt, Education Manager (Recorder), Councillor Stewart Hunter, Councillor Kevin Keenan, 3 members of staff and 16 members of the public.

Michael outlined the proposal, the rationale for change – over capacity. Proposal is to create conditions to reduce roll slightly to get to a manageable capacity. Ardler, Sidlaw View, Downfield Primary Schools in locality – this is fine tuning of catchment areas to bring roll down.

There will be twenty fewer children each year as a result. The proposal won't affect any pupil currently in school or the siblings of those already at school. It will take a few years to make it happen.

The proposal is responding to concerns of over capacity from parents of Craigowl Primary School – we have worked out a way of making a change whilst not affecting current pupils or families of Craigowl.

Ardler Primary School is currently under capacity – 150.

Building a brand new school – Sidlaw View Primary School – re-situated closer to this catchment area. Small pocket of current catchment allocated to Downfield Primary School.

This is a densely populated catchment area – even after changes it will be only equate to 20 pupils less per year.

We have identified 2 areas for re-zoning due to locality to other schools and planned housing developments in those areas.

**Questions were invited:**

***Daughter at Primary 1 this session – what about sibling not here yet? Priority Status?***  
All siblings in affected families of pupils already at the school – siblings given Priority 1 status – changes don't start until August 2016. Same as others in catchment already. Gradual change.

***What about current capacity? Capping.***

Guaranteed Priority 1 status if living in the catchment area. We are looking at current numbers within Ardler Nursery.

***Re: Nursery places/catchments?***

No attachment to catchment for nursery. The priorities for placing requests in Nursery was explained – different from schools.

***Is there an absolute guarantee of Primary 1 place for Priority 1?***

Yes.

***Still concerns regarding if number of Priority 1 requests is over capacity.***

We will look at capacity areas the year and the city. Explained class sizes as well.

**We were promised when Brackens/Macalpine merged we would get Priority 1 status and we ended up with children in 3 different schools – how do we know it is not going to happen?**  
 You need to trust me on this – I am giving a guarantee for these places at this school.

**Catchment area is Ardler Nursery School – my child then didn't get in to Craigowl Primary School.**

This didn't happen in my time. I can only say this wouldn't happen.

Stewart Hunter guaranteed this as well regarding capacity and Priority 1 status.

**What about capacity in other schools?**

Ardler 151 – can take an extra 150 pupils.

Downfield is slightly tighter on capacity.

Sidlaw View – has capacity for a roll of 400 – (currently approximately 170 on roll)

**A child going to Baldragon Academy next session – younger sibling wouldn't get Priority 1 status?**

Explained the placing request guidelines and queried if ok with that?

**Accepted.**

Clarified that placement in nursery had no bearing on priority status to Primary 1.

**Is there any situation where you won't guarantee? Budget constraints?**

We will make it work. There is latitude for this to roll out on a phased basis. Will be a gradual change. School demographics change regularly.

**Provision for breakfast clubs/ASC Club – Scottish Government provisions of care – can't get spaces due to over capacity in school?**

Capacity for 100 each day (120 on register) 40+ Primary 1s on waiting list. Private run clubs v Council run clubs – price/affordability issues – this is not a related issue to this consultation -> talk about later.

**Stewart Hunter** – urged to use website to share views or to contact directly – consultation closes on 27 February 2015.

**Michael** – Is it a done deal? No, but done deal is that the status quo can't remain – needs to change/gradual process. Needs to go back to Education committee for a final decision.

Stewart Hunter – Want to work with parents – look at the situation closely.

**Were the two new housing areas the key part of the choice of the changes?**

It was one of the factors but also included looking at the density of housing in the current catchment area.

**Query re: safety of pupils travelling to schools.**

There will actually only be approximately 20 pupils affected and some are closer to the schools for the main – won't be the case for all. We can't build schools that are equi-distant. Some existing catchment areas have pupils with a lot of travelling to do. The proposal does take account of new housing. Travel plans will be drawn up to include safer routes to school.

**Strathmartine Road crossing and safety?**

Michael Wood - This would need to be looked at carefully. Travel plans/safety taken seriously.

Stewart Hunter – Road Safety Group in the city which will be looked at if the proposal goes through.

Neil Gellatly, Head of Transportation, is on the project board for planning for new Sidlaw View Primary School.

***Situation is already not good for households/pupils living in Clattowoods – so whatever happens it needs to be addressed.***

Stewart Hunter – School parking group will look at this anyway. Committed to getting it right. Risk Assessments for routes to schools will be re-assessed.

***When will the new campus be built?***

Primary/Early Years - April/August 2016. Baldragon Academy - October 2016.

Explained campus programme.

**DUNDEE CITY COUNCIL EDUCATION DEPARTMENT**  
**SCHOOLS CONSULTATION (SCOTLAND) ACT 2010**

**FORMAL CONSULTATION ON THE PROPOSAL TO CHANGE THE CATCHMENT AREAS FOR  
ARDLER PRIMARY SCHOOL, CRAIGOWL PRIMARY SCHOOL, DOWNFIELD PRIMARY  
SCHOOL AND SIDLAW VIEW PRIMARY SCHOOL**

**RECORD OF MEETING WITH DOWNFIELD PRIMARY SCHOOL PUPIL COUNCIL HELD ON  
TUESDAY 20 JANUARY 2015**

**Present:** 15 pupils

**Absent:** 1 pupil

**Catchment area consultation**

- My Mum will now need to fill out a form to enrol my twin brothers into P1.
- Craigowl has to use their Discovery Room and music room.
- My class was used as the Discovery Room last year.
- I live very close to Craigowl but there is no space for me to attend.
- If more people are coming to Downfield we'll need to use our extra rooms.
- I moved to Ardler to live. My younger brother has to attend Ardler Primary when he starts school.
- I will stay in the Downfield catchment area so my baby brother will be able to come to this school.

**Playground equipment**

- LFC catalogue – library display shelves, infant book holder, mats, reading corner furniture
- Playground Basics catalogue – p25 rainbow sign; p38 softball penalty shoot-out; p39 tabletop games; p51 buddy bus stop; p48 our buddy bench sign; p87 acid etch logos; p96 personalised welcome mat
- More trees

**DUNDEE CITY COUNCIL EDUCATION DEPARTMENT**  
**SCHOOLS CONSULTATION (SCOTLAND) ACT 2010**

**FORMAL CONSULTATION ON THE PROPOSAL TO CHANGE THE CATCHMENT AREAS FOR  
ARDLER PRIMARY SCHOOL, CRAIGOWL PRIMARY SCHOOL, DOWNFIELD PRIMARY  
SCHOOL AND SIDLAW VIEW PRIMARY SCHOOL**

**RECORD OF MEETING WITH DOWNFIELD PRIMARY SCHOOL STAFF HELD ON WEDNESDAY  
21 JANUARY 2015 AT 3.30PM**

**Present:** Paul Clancy, Head of Secondary Education, Lesley Gibb, Education Manager (0-5) (Recorder), Graeme Boyd, Head Teacher and 14 members of staff.

Paul explained why the meeting was taking place.

**Questions were invited:**

***What will happen if there are children with brothers and sisters already at Craigowl?***  
They will be priority one and guaranteed a place at Craigowl Primary School.

***What can be done to stop the parents continuing with the number of placing requests at Craigowl?***

We need to be smarter in terms of refusing placing requests and appeals.

***Does the experience of the last few years show parents are attracted to new builds?***  
Yes, however, schools in older buildings are equally popular, e.g. Blackness Primary.

***I have looked at the map and the proposed changes and it makes sense.***

***I assume there are paths in the Clatto area that families can use?***  
Yes.

***Do you see the Clatto area as an issue?***

There may be issues with 2 blocks, however this wasn't raised during the Craigowl consultation and there have been no telephone calls regarding this.

***Nursery parents in Downfield Early Years Centre have indicated they will be putting in a placing request.***

**DUNDEE CITY COUNCIL EDUCATION DEPARTMENT**  
**SCHOOLS CONSULTATION (SCOTLAND) ACT 2010**

**FORMAL CONSULTATION ON THE PROPOSAL TO CHANGE THE CATCHMENT AREAS FOR  
ARDLER PRIMARY SCHOOL, CRAIGOWL PRIMARY SCHOOL, DOWNFIELD PRIMARY  
SCHOOL AND SIDLAW VIEW PRIMARY SCHOOL**

**RECORD OF MEETING WITH DOWNFIELD PRIMARY SCHOOL PARENT COUNCIL HELD ON  
WEDNESDAY 21 JANUARY 2015 AT 6.00PM**

**Present:** Paul Clancy Head of Secondary Education, Lesley Gibb, Education Manager (0-5) (Recorder), Vice-Chair of Parent Council and Taletta Jamieson, Parental Involvement Officer.

Paul explained why the meeting was taking place.

**Questions were invited:**

***Was there a reason why numbers have became a problem at Craigowl?***

Two schools merged. Also new houses have been built and a number of placing requests.

***Do you hope parents may want to move schools?***

It is likely there will be primary one families who will move if they don't already have siblings in Craigowl.

***As parents, it is not a big deal – we are not losing anything. It is a small change to the catchment. Teachers may feel differently.***

We met with 14 teachers earlier today and they were positive.

***A lot of problems will reduce when the new Sidlaw View Primary School opens – it will be an attractive school.***

***Did our catchment change when the new Downfield Primary school was built?***

Yes.

***Sidlaw View does not look as attractive as new schools. The law allows parental choice – this is now legislated for. I agree these changes will help to balance things.***

***As the population rises, these schools will fill up naturally.***

Three schools will have a total capacity 1189 – this is sufficient capacity.

***Other parents more concerned with Baldragon.***

**DUNDEE CITY COUNCIL EDUCATION DEPARTMENT**  
**SCHOOLS CONSULTATION (SCOTLAND) ACT 2010**

**FORMAL CONSULTATION ON THE PROPOSAL TO CHANGE THE CATCHMENT AREAS FOR  
ARDLER PRIMARY SCHOOL, CRAIGOWL PRIMARY SCHOOL, DOWNFIELD PRIMARY  
SCHOOL AND SIDLAW VIEW PRIMARY SCHOOL**

**RECORD OF PUBLIC MEETING AT DOWNFIELD PRIMARY SCHOOL HELD ON WEDNESDAY  
21 JANUARY 2015 AT 7.00PM**

**Present:** Paul Clancy, Head of Secondary Education, Lesley Gibb, Education Manager (0-5) (Recorder), Councillor Stewart Hunter, Councillor Kevin Keenan, Graeme Boyd, Acting Head Teacher, Laura Clark, Acting Depute Head Teacher, Taletta Jamieson, Parental Involvement Officer and one parent.

Paul explained why the meeting was taking place.

**Questions were invited:**

***Concern children who are refused at Craigowl Primary School will come to Downfield.***

We are confident the new Sidlaw View Primary School because of its location will be an attractive proposition. We will need to enforce strictly the placing request procedures.

***What about appeals?***

Placing Request appeals are dealt with by an independent panel that includes legal representation. We must be robust in dealing with placing requests to ensure Downfield doesn't go over capacity.

***If the school becomes more popular we can use reserved places?***

This is reviewed on an annual basis.

***When is Sidlaw View due to open?***

October 2016. If this goes ahead, the new catchment will apply, in the main, to new P1 intake in August 2016. Class sizes are a lot better than before e.g. 24/25 as opposed to 33.

***I have recognised there are new houses, it seems all planned out, I am quite happy.***

***When will Craigowl placing requests stop?***

We will try to ensure Craigowl only takes priority one children into primary one for August 2015. We need to manage the intake within the law.

***Is St Andrew's full too?***

Yes it is reasonably full, but still has some capacity.

If have further questions, please feel free to contact Paul or the Head Teacher.

DUNDEE CITY COUNCIL EDUCATION DEPARTMENT  
SCHOOLS CONSULTATION (SCOTLAND) ACT 2010

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ARDLER PRIMARY SCHOOL, CRAIGOWL PRIMARY SCHOOL, DOWNFIELD PRIMARY  
SCHOOL AND SIDLAW VIEW PRIMARY SCHOOL**

**RECORD OF MEETING WITH SIDLAW VIEW PRIMARY SCHOOL STAFF HELD ON THURSDAY  
22 JANUARY 2015 AT 3.30PM**

**No meeting took place as department was advised that no staff would be attending. Letter attached from staff indicating this.**

20.1.2015

Dear Lina,

I am writing to confirm that, having spoken to all of the teaching and support staff within school there will be no-one attending the consultation meeting arranged for staff on Thursday 22<sup>nd</sup> January at 3:30 p.m.

Yours sincerely

*Denise*

**DUNDEE CITY COUNCIL EDUCATION DEPARTMENT  
SCHOOLS CONSULTATION (SCOTLAND) ACT 2010**

**FORMAL CONSULTATION ON THE PROPOSAL TO CHANGE THE CATCHMENT AREAS FOR  
ARDLER PRIMARY SCHOOL, CRAIGOWL PRIMARY SCHOOL, DOWNFIELD PRIMARY  
SCHOOL AND SIDLAW VIEW PRIMARY SCHOOL**

**RECORD OF MEETING WITH SIDLAW VIEW PARENT COUNCIL HELD ON  
THURSDAY 22 JANUARY 2015 AT 6.00PM**

There was no meeting with Parent Council representative.

A representative attended the public meeting at 7.00pm.

**DUNDEE CITY COUNCIL EDUCATION DEPARTMENT**  
**SCHOOLS CONSULTATION (SCOTLAND) ACT 2010**

**FORMAL CONSULTATION ON THE PROPOSAL TO CHANGE THE CATCHMENT AREAS FOR  
ARDLER PRIMARY SCHOOL, CRAIGOWL PRIMARY SCHOOL, DOWNFIELD PRIMARY  
SCHOOL AND SIDLAW VIEW PRIMARY SCHOOL**

**RECORD OF PUBLIC MEETING AT SIDLAW VIEW PRIMARY SCHOOL HELD ON  
THURSDAY 22 JANUARY 2015 AT 7.00PM**

**Present:** Lina Waghorn, Head of Education (Early Years, Primary, Communication & Culture), Jan Smith, Education Officer (Recorder), 1 Head Teacher, 1 Principal Teacher, Chair of Parent Council, Education Scotland Representative, Councillor John Alexander

Lina welcomed everyone to the meeting.

Changes to catchment boundaries in ward. Explained consultation process, timescale and proposals.

Consultation and notes taken on questions and concerns.

Sidlaw View to be rebuilt on Baldragon campus. 400 pupil capacity. New housing included in plans. Craigowl over capacity – 115% capacity. Aim to try and make school capacity more evenly balanced and give parents greater choice.

Sidlaw View will move into new building first – 18 months approximately. It is hoped that more pupils will enrol at new Sidlaw View.

Anticipate that approximately 20 children each year will cease to attend Craigowl.

Does not affect siblings of children in Sidlaw View or Craigowl – all priority 1 children will still gain access to Craigowl. No more than 500 in to new campus.

Once entrants are agreed school crossing patrollers will be agreed.

Brand new school sustaining capacity.

**Lina**

The new school appealing to parents. Parents will have input.

**Angela**

Some parents are concerned about there entrances will be – not too far to walk.

**Dorothy**

There will be at least two entrances.

**Lina**

Head Teacher will have input. Parents will be on implementation group. Traffic calming on Harestane but this is being fed into planning.

**Dorothy**

Staff looking forward to it.

**Lina**

We have learned from other new builds. Have you thought about a name change?

**Dorothy**

No decision as such.

**Angela**

Will child have a longer holiday?

**Lina**

2 days either side of October break.

**Lina**

School roll is growing – figures shared.

**Angela**

Would have been better to have had a map with initial letter.

**APPENDIX 4****Proposed changes to the catchment areas:****Craigowl Primary School and Sidlaw View Primary School**

The amended boundary between the catchments of Craigowl Primary School and Sidlaw View Primary School will now run from the bridge over the outlet channel from Clatto Reservoir, located to the east of Clatto Reservoir (NO370345), east along the line of the drainage ditch (partially underground) leading from Clatto Reservoir to Strathmartine Road, meeting Strathmartine Road after 1.1 km (NO381345), then south along the centreline of Strathmartine Road for 660 m, then south along the centreline of Cox Street to the roundabout (NO386337), then east along Balgowan Avenue centreline (North carriageway) to opposite the junction with Haldane Avenue where it rejoins the existing catchment boundary.

**Craigowl Primary School and Ardler Primary School**

The amended boundary between the catchments of Craigowl Primary School and Ardler Primary School will now run from the bridge over the outlet channel from Clatto Reservoir, located to the east of Clatto Reservoir (NO370345), along the unnamed private road serving Clatto Barns Workshops, south for 140 m, east for 115 m and south for 135 m to join Clatto Gardens, then south-east along the centreline of Clatto Gardens to the junction with Dalmahoy Drive (NO372342), south along the centreline of Dalmahoy Drive for 450 m, then east between the curtilages of 99 St Ninian Terrace and 224 St Fillans Road for 15 m, then east along the unnamed track to St Fillans Road (NO372338), east along the centreline of St Fillans Road to the junction with Macalpine Road, south along the centreline of Macalpine Road to the junction with Birkdale Place where it rejoins the existing catchment boundary.

**Ardler Primary School and Sidlaw View Primary School**

A new boundary will be created between the catchments of Ardler Primary School and Sidlaw View Primary School. This will run from the Local Authority boundary at the north-west corner of Clatto Country Park (NO366347) east along the unnamed track north of Clatto Country Park to the north-east corner of Clatto Country Park (NO370347), then south for 150 m to the bridge over the outlet channel from Clatto Reservoir, located to the east of Clatto Reservoir (NO370345).

**Craigowl Primary School and Downfield Primary School**

The amended boundary between the catchments of Craigowl Primary School and Downfield Primary School will now run from the junction between Macalpine Road and St Leonard Place north along the centreline of Macalpine Road to the junction with Symers Street, then east along the centreline of Symers Street to the junction with Strathmartine Road and Cox Street, then south along the centreline of Cox Street to the junction with St Leonard Place where it rejoins the existing catchment boundary.

**Sidlaw View Primary School and Downfield Primary School**

The amended boundary between the catchments of Sidlaw View Primary School and Downfield Primary School will now run from Balgowan Avenue, north carriageway, opposite the junction with Haldane Avenue (NO391337), east along the centreline of Balgowan Avenue, north carriageway for 200 m. Then south along the unnamed footpath to Haldane Terrace, then south along the centreline of Haldane Terrace; it will then continue south for 140 m to the junction between Derwent Avenue and Kirkton Crescent where it rejoins the existing catchment boundary.

**APPENDIX 5****DUNDEE CITY COUNCIL**Equality and Diversity Rapid Impact Assessment ToolPart 1

<b>Date of assessment</b> May 2015	Title of document being assessed <b>Catchment Revision in the Strathmartine Ward - Outcome of the Formal Consultation Process</b>
1) This is a new policy, procedure, strategy or practice being assessed (If yes please tick box) <input checked="" type="checkbox"/>	This is an existing policy, procedure, strategy or practice being assessed? (If yes please tick box) <input type="checkbox"/>
2) Please give a brief description of the policy, procedure, strategy or practice being assessed.	This report details the representations made during the formal publication and consultation exercise on the above proposal and recommends that the Council proceeds with the proposal.
3) What is the intended outcome of this policy, procedure, strategy or practice?	To achieve a better balance between school populations in the primary schools in the Strathmartine Ward. At present one school is significantly over capacity and could enlarge further due to planned house construction.
4) Please list any existing documents which have been used to inform this Equality and Diversity Impact Assessment.	School Estate Strategy, Education Scotland Consultation report and verbal and written responses received from stakeholders throughout the consultation period.
5) Has any consultation, involvement or research with protected characteristic communities informed this assessment? If yes please give details.	No
6) Please give details of council officer involvement in this assessment. (E.g. names of officers consulted, dates of meetings etc)	Michael Wood, Director of Education Paul Clancy, Head of Education Scott Mands, DCC Equality and Diversity Officer 5 <sup>th</sup> February 2015 ,31 <sup>st</sup> March 2015
7) Is there a need to collect further evidence or to involve or consult protected characteristics communities on the impact of the proposed policy?  (Example: if the impact on a community is not known what will you do to gather the information needed and when will you do this?)	No

Part 2

**Which protected characteristics communities will be positively or negatively affected by this policy, procedure or strategy?**

**NB Please place an X in the box which best describes the "overall" impact. It is possible for an assessment to identify that a positive policy can have some negative impacts and visa versa. When this is the case please identify both positive and negative impacts in Part 3 of this form.**

**If the impact on a protected characteristic communities are not known please state how you will gather evidence of any potential negative impacts in box Part 1 section 7 above.**

	Positively	Negatively	No Impact	Not Known
<b>Ethnic Minority Communities including Gypsies and Travellers</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Gender</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Gender Reassignment</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Religion or Belief</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>People with a disability</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Age</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Lesbian, Gay and Bisexual</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Socio-economic</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Pregnancy &amp; Maternity</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Other (please state)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Part 3

<b>1) Have any positive impacts been identified? (We must ensure at this stage that we are not achieving equality for one strand of equality at the expense of another)</b>	No
<b>2) Have any negative impacts been identified? (Based on direct knowledge, published research, community involvement, customer feedback etc. If unsure seek advice from your departmental Equality Champion.)</b>	No
<b>3) What action is proposed to overcome any negative impacts? E.g. involving community groups in the development or delivery of the policy or practice, providing information in community languages etc. see Good Practice on DCC equalities web page</b>	N/A
<b>4) Is there a justification for continuing with this policy even if it cannot be amended or changed to end or reduce inequality without compromising its intended outcome? (If the policy that shows actual or potential unlawful discrimination you must stop and seek legal advice)</b>	N/A
<b>5) Has a 'Full' Equality Impact Assessment been recommended? (If the policy is a major one or is likely to have a major impact on protected characteristics communities a Full Equality Impact Assessment may be required) Seek advice from your departmental Equality Champion.</b>	No
<b>6) How will the policy be monitored? (How will you know it is doing what it is intended to do? e.g. data collection, customer survey etc.</b>	We monitor school placing requests and enrolment on an annual basis.

## Part 4

Name of Department or Partnership: Department of Education and Department of Leisure and Communities

**Type of Document**

<b>Human Resource Policy</b>	<input type="checkbox"/>
<b>General Policy</b>	<input type="checkbox"/>
<b>Strategy/Service</b>	<input type="checkbox"/>
<b>Change Papers/Local Procedure</b>	<input checked="" type="checkbox"/>
<b>Guidelines and Protocols</b>	<input type="checkbox"/>
<b>Other</b>	<input type="checkbox"/>

**Contact Information**

Manager Responsible	Author Responsible
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**Signature of author of the policy:**

**Date 8 June 2015**



**Signature of Director / Head of Service area:**

**Date 8 June 2015**

**Name of Director / Head of Service:**

**Michael Wood**