

**REPORT TO: NEIGHBOURHOOD SERVICES COMMITTEE – 25 APRIL 2016**  
**REPORT ON: TENDERS RECEIVED BY HEAD OF DESIGN AND PROPERTY**  
**REPORT BY: HEAD OF DESIGN AND PROPERTY**  
**REPORT NO: 164-2016**

**1 PURPOSE OF REPORT**

1.1 This report details tenders received and requests a decision on acceptance thereof.

**2 RECOMMENDATION**

2.1 Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project.

<b>Project Reference</b>	<b>Project Description</b>	<b>Contractor</b>	<b>Tender Amount</b>	<b>Fees &amp; Other Costs</b>	<b>Total Amount</b>
15-1039 -	Alva Square – General Upgrades to Sheltered Lounge	Construction Services	£40,574.95	£3,448.87	£44,023.82

**3 FINANCIAL IMPLICATIONS**

3.1 The Executive Director of Corporate Services has confirmed that funding for the above project is available as detailed on the attached sheet.

**4 POLICY IMPLICATIONS**

4.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. Any issues are detailed on the attached sheets.

**5 CONSULTATIONS**

5.1 The Chief Executive, Executive Director of Corporate Services and the Head of Democratic and Legal Services have been consulted and are in agreement with the contents of this report.

**6 BACKGROUND PAPERS**

6.1 None.

**7 FURTHER INFORMATION**

7.1 Detailed information relating to the above Tenders is included on the attached sheet. The construction works in this report have been procured using the general guidance contained in the following documents approved by the Council:

- a Report: 148-2003 - Partnering Guidelines for Construction Projects;

- b Report: 356-2009 - Construction Procurement Policy; and
- c Standing Orders - Tender Procedures of the Council.

Mike Galloway  
Executive Director of City Development

Fergus Wilson  
Head of Design and Property

FW/CM/KM

14 April 2016

Dundee City Council  
Dundee House  
Dundee

CLIENT	HOUSING	
PROJECT NUMBER PROJECT PROJECT INFORMATION	15-1039 Alva Square Sheltered Lounge General Upgrades to Sheltered Lounge including works to Toilet and Laundry areas and electrical works to Lounge.	
ESTIMATED START AND COMPLETION DATES	Start May 2016 and Complete June 2016	
TOTAL COST	Several Works £40,574.95 Allowances <u>£3,448.87</u> Total <u>£44,023.82</u>	
FUNDING SOURCE BUDGET PROVISION & PHASING ADDITIONAL FUNDING	Capital 2016/2017 £44,023.82	
REVENUE IMPLICATIONS	None	
POLICY IMPLICATIONS	There are no major issues.	
TENDERS	Partnering project with Construction Services.  <u>Tenderer</u> <u>Tender</u> Construction Services £40,574.95	
RECOMMENDATION	Acceptance of offer.	
ALLOWANCES	Professional Services £3,448.87 Total £3,448.87	
SUB-CONTRACTORS	None	
BACKGROUND PAPERS	None	