

REPORT TO: Economic Development Committee - 10 March 2003

REPORT ON: Tenders Received

REPORT BY: City Architectural Services Officer

REPORT NO: 150-2003

PURPOSE OF REPORT

This report details tenders received and requests a decision on acceptance thereof.

RECOMMENDATIONS

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

Project Reference	Project	Contractor	Tender Amount	Total Amount	Finance Available
02-5241	Cleaning and Servicing of Boilers, Burners and Flues (2003-2006) -	Dalkia Utilities Services plc, Portlethen	£229,368.75	£233,868.75	£233,868.75

FINANCIAL IMPLICATIONS

The Director of Finance has confirmed that funding for the above projects is available as detailed on the attached sheets.

CONSULTATIONS

The Client Department has been consulted with regard to Local Agenda 21 and Equal Opportunities implications.

BACKGROUND PAPERS

Unless stated otherwise on the attached sheets, no background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing this report.

FURTHER INFORMATION

Detailed information relating to the above Tenders is included on the attached sheets.

John T P Porter
City Architectural Services Officer
3 March 2003

150-2003

ECONOMIC DEVELOPMENT COMMITTEE - 10 MARCH 2003

CLIENT	Economic Development										
PROJECT REFERENCE	02-5241										
PROJECT	Cleaning and Servicing of Boilers, Burners and Flues (2003-2006)										
DESCRIPTION OF WORKS	Service contract for the period 1st April 2003 to 31st March 2006										
TOTAL COST	<table style="width:100%; border:none;"> <tr> <td style="width:80%;">Service Contract x 3 Years</td> <td align="right">£229,368.75</td> </tr> <tr> <td>Allowances</td> <td align="right">£4,500.00</td> </tr> <tr> <td>TOTAL</td> <td align="right">£233,868.75</td> </tr> </table>	Service Contract x 3 Years	£229,368.75	Allowances	£4,500.00	TOTAL	£233,868.75				
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Allowances	£4,500.00										
TOTAL	£233,868.75										
FUNDING SOURCE	Planned Maintenance										
BUDGET PROVISION & PHASING	<table style="width:100%; border:none;"> <tr> <td style="width:80%;">2002/2003</td> <td align="right">£4,500.00</td> </tr> <tr> <td>2003/2004</td> <td align="right">£76,456.25</td> </tr> <tr> <td>2004/2005</td> <td align="right">£76,456.25</td> </tr> <tr> <td>2005/2006</td> <td align="right">£76,456.25</td> </tr> </table>	2002/2003	£4,500.00	2003/2004	£76,456.25	2004/2005	£76,456.25	2005/2006	£76,456.25		
2002/2003	£4,500.00										
2003/2004	£76,456.25										
2004/2005	£76,456.25										
2005/2006	£76,456.25										
ADDITIONAL FUNDING	None										
REVENUE IMPLICATIONS	None										
LOCAL AGENDA 21	None										
EQUAL OPPORTUNITIES	None										
TENDERS	<p>Six invited; five received</p> <p>Tenderers were invited to submit rates for servicing properties in three areas (East, West and Sheltered Complexes). The rates inserted in the contract documents were applied to a model account as shown in the attached appendix. The total figures brought out are shown below.</p> <table style="width:100%; border:none;"> <tr> <td style="width:80%;"></td> <td align="right"><i>1 year total</i></td> </tr> <tr> <td>1 Dalkia Utilities Services plc, Portlethen</td> <td align="right">£76,456.25</td> </tr> <tr> <td>2 Heat Care Services (Scotland) Ltd, Bishopbriggs</td> <td align="right">£94,620.00</td> </tr> <tr> <td>3 N G Bailey & Co Ltd, Dundee</td> <td align="right">£101,162.00</td> </tr> <tr> <td>Highest Tender</td> <td align="right">£155,780.00</td> </tr> </table>		<i>1 year total</i>	1 Dalkia Utilities Services plc, Portlethen	£76,456.25	2 Heat Care Services (Scotland) Ltd, Bishopbriggs	£94,620.00	3 N G Bailey & Co Ltd, Dundee	£101,162.00	Highest Tender	£155,780.00
	<i>1 year total</i>										
1 Dalkia Utilities Services plc, Portlethen	£76,456.25										
2 Heat Care Services (Scotland) Ltd, Bishopbriggs	£94,620.00										
3 N G Bailey & Co Ltd, Dundee	£101,162.00										
Highest Tender	£155,780.00										
RECOMMENDATION	Acceptance of lowest tender										
ALLOWANCES	<table style="width:100%; border:none;"> <tr> <td style="width:80%;">Professional Services</td> <td align="right">£4,500.00</td> </tr> <tr> <td>TOTAL</td> <td align="right">£4,500.00</td> </tr> </table>	Professional Services	£4,500.00	TOTAL	£4,500.00						
Professional Services	£4,500.00										
TOTAL	£4,500.00										
SUB-CONTRACTORS	None										
BACKGROUND PAPERS	None										

**VARIOUS PROPERTIES - DUNDEE EAST
BOILERS & BURNERS - SERVICE CONTRACT 2003-2006 (3 Years)**

MODEL ACCOUNT BASED ON AN ESTIMATE OF 610 HOURS REPAIRS PER ANNUM

		Dalkia Utilities Services PLC / Gleatcare Services (Scotland) Ltd					
Routine Servicing Work							
First Routine Visit (Pressure Jet)	112 Units	£57.50	£	6,440.00	£80.00	£	8,960.00
First Routine Visit (Atmospheric)	137 Units	£28.75	£	3,938.75	£65.00	£	8,905.00
Second Routine Visit (Pressure Jet)	112 Units	£57.50	£	6,440.00	£80.00	£	8,960.00
Additional Routine Visit (Pressure Jet)		£57.50	£	-	£60.00	£	-
Additional Routine Visit (Atmospheric)		£28.75	£	-	£50.00	£	-
Repairs:							
1st Year (2003/04)							
Work during inspections	100 Hours	£23.00	£	2,300.00	£20.00	£	2,000.00
Call Out Repairs	500 Hours	£23.00	£	11,500.00	£21.50	£	10,750.00
Call Out Repairs (outwith hours)	10 Hours	£28.00	£	280.00	£30.00	£	300.00
Materials used in repairs	£5,000		£	5,000.00		£	5,000.00
Contractors profit & overheads		15 %	£	750.00	15 %	£	750.00
1st Year (2003/04)				£	36,648.75	£	45,625.00
2nd Year (2004/05) as 2003/04				£	36,648.75	£	45,625.00
3rd Year (2006/06) as 2003/04				£	36,648.75	£	45,625.00
3 Year Total				£	109,946.25	£	136,875.00

Lowest

02-5241

N G Bailey & Co Ltd			Scan Building Services Ltd			Scotia Energy Saving Sys Ltd		
£98.00	£	10,976.00	£87.89	£	9,843.68	£143.00	£	16,016.00
£76.00	£	10,412.00	£61.74	£	8,458.38	£72.00	£	9,864.00
£77.00	£	8,624.00	£80.53	£	9,019.36	£95.00	£	10,640.00
£55.00	£	-	£42.25	£	-	£95.00	£	-
£55.00	£	-	£42.25	£	-	£58.00	£	-
£22.00	£	2,200.00	£40.00	£	4,000.00	£28.00	£	2,800.00
£22.00	£	11,000.00	£55.00	£	27,500.00	£58.00	£	29,000.00
£30.00	£	300.00	£75.00	£	750.00	£78.00	£	780.00
	£	5,000.00		£	5,000.00		£	5,000.00
15 %	£	750.00	25 %	£	1,250.00	20 %	£	1,000.00
	£	49,262.00		£	65,821.42		£	75,100.00
	£	49,262.00		£	65,821.42		£	75,100.00
	£	49,262.00		£	65,821.42		£	75,100.00
	£	147,786.00		£	197,464.26		£	225,300.00

**VARIOUS PROPERTIES - DUNDEE WEST
BOILERS & BURNERS - SERVICE CONTRACT 2003-2006 (3 Years)**

MODEL ACCOUNT BASED ON AN ESTIMATE OF 610 HOURS REPAIRS PER ANNUM

		Dalkia Utilities Services PLC / Gleatcare Services (Scotland) Ltd					
Routine Servicing Work							
First Routine Visit (Pressure Jet)	95 Units	£57.50	£	5,462.50	£80.00	£	7,600.00
First Routine Visit (Atmospheric)	102 Units	£28.75	£	2,932.50	£65.00	£	6,630.00
Second Routine Visit (Pressure Jet)	95 Units	£57.50	£	5,462.50	£80.00	£	7,600.00
Additional Routine Visit (Pressure Jet)		£57.50	£	-	£60.00	£	-
Additional Routine Visit (Atmospheric)		£28.75	£	-	£50.00	£	-
Repairs:							
1st Year (2003/04)							
Work during inspections	100 Hours	£23.00	£	2,300.00	£20.00	£	2,000.00
Call Out Repairs	500 Hours	£23.00	£	11,500.00	£21.50	£	10,750.00
Call Out Repairs (outwith hours)	10 Hours	£28.00	£	280.00	£30.00	£	300.00
Materials used in repairs	£5,000		£	5,000.00		£	5,000.00
Contractors profit & overheads		15 %	£	750.00	15 %	£	750.00
1st Year (2003/04)				£	33,687.50	£	40,630.00
2nd Year (2004/05) as 2003/04				£	33,687.50	£	40,630.00
3rd Year (2006/06) as 2003/04				£	33,687.50	£	40,630.00
3 Year Total				£	101,062.50	£	121,890.00

Lowest

02-5241

N G Bailey & Co Ltd			Scan Building Services Ltd			Scotia Energy Saving Sys Ltd		
£98.00	£	9,310.00	£87.89	£	8,349.55	£143.00	£	13,585.00
£76.00	£	7,752.00	£61.74	£	6,297.48	£72.00	£	7,344.00
£77.00	£	7,315.00	£80.53	£	7,650.35	£95.00	£	9,025.00
£55.00	£	-	£42.25	£	-	£95.00	£	-
£55.00	£	-	£42.25	£	-	£58.00	£	-
£22.00	£	2,200.00	£40.00	£	4,000.00	£28.00	£	2,800.00
£22.00	£	11,000.00	£55.00	£	27,500.00	£58.00	£	29,000.00
£30.00	£	300.00	£75.00	£	750.00	£78.00	£	780.00
	£	5,000.00		£	5,000.00		£	5,000.00
15 %	£	750.00	25 %	£	1,250.00	20 %	£	1,000.00
	£	43,627.00		£	60,797.38		£	68,534.00
	£	43,627.00		£	60,797.38		£	68,534.00
	£	43,627.00		£	60,797.38		£	68,534.00
	£	130,881.00		£	182,392.14		£	205,602.00

**VARIOUS PROPERTIES - SHELTERED HOUSING COMPLEXES
BOILERS & BURNERS - SERVICE CONTRACT 2003-2006 (3 Years)**

MODEL ACCOUNT BASED ON AN ESTIMATE OF 130 HOURS REPAIRS PER ANNUM

		Dalkia Utilities Services PLC / Gleatcare Services (Scotland) Ltd					
Routine Servicing Work							
First Routine Visit (Pressure Jet)		£57.50	£	-	£95.00	£	-
First Routine Visit (Atmospheric)	48 Units	£28.75	£	1,380.00	£80.00	£	3,840.00
Second Routine Visit (Pressure Jet)		£57.50	£	-	£95.00	£	-
Additional Routine Visit (Pressure Jet)		£57.50	£	-	£80.00	£	-
Additional Routine Visit (Atmospheric)		£28.75	£	-	£65.00	£	-
Repairs:							
1st Year (2003/04)							
Work during inspections	25 Hours	£23.00	£	575.00	£20.00	£	500.00
Call Out Repairs	100 Hours	£23.00	£	2,300.00	£21.50	£	2,150.00
Call Out Repairs (outwith hours)	5 Hours	£28.00	£	140.00	£30.00	£	150.00
Materials used in repairs	£1,500		£	1,500.00		£	1,500.00
Contractors profit & overheads		15 %	£	225.00	15 %	£	225.00
1st Year (2003/04)			£	6,120.00		£	8,365.00
2nd Year (2004/05) as 2003/04			£	6,120.00		£	8,365.00
3rd Year (2006/06) as 2003/04			£	6,120.00		£	8,365.00
3 Year Total			£	18,360.00		£	25,095.00

Lowest

02-5241

N G Bailey & Co Ltd			Scan Building Services Ltd			Scotia Energy Saving Sys Ltd		
£98.00	£	-	£87.89	£	-	£143.00	£	-
£76.00	£	3,648.00	£37.00	£	1,776.00	£72.00	£	3,456.00
£77.00	£	-	£80.53	£	-	£95.00	£	-
£55.00	£	-	£42.25	£	-	£95.00	£	-
£55.00	£	-	£42.25	£	-	£58.00	£	-
£22.00	£	550.00	£40.00	£	1,000.00	£28.00	£	700.00
£22.00	£	2,200.00	£55.00	£	5,500.00	£58.00	£	5,800.00
£30.00	£	150.00	£75.00	£	375.00	£78.00	£	390.00
	£	1,500.00		£	1,500.00		£	1,500.00
15 %	£	225.00	25 %	£	375.00	20 %	£	300.00
	£	8,273.00		£	10,526.00		£	12,146.00
	£	8,273.00		£	10,526.00		£	12,146.00
	£	8,273.00		£	10,526.00		£	12,146.00
	£	24,819.00		£	31,578.00		£	36,438.00