

REPORT TO: POLICY and RESOURCES COMMITTEE – 10 FEBRUARY 2003

REPORT ON: TAYSIDE HOUSE FLOOR 1, COMPUTER ROOM
Contract Nr 02-1139

REPORT BY: City Architectural Services Officer and Head of Information Technology

REPORT NO: 149-2003

1.0 PURPOSE OF REPORT

1.1 This report seeks approval for alterations to form a secure computer room with all associated mechanical and electrical installations.

2.0 RECOMMENDATIONS

2.1 Approval is recommended of a) the alterations and services installations to Floor 1 at a total cost of £65,000 inclusive of an allowance for professional fees and b) the City Architectural Services Officer being authorised to obtain tenders for these works and for the Director of Support Services in conjunction with the Head of Information Technology to accept the tender recommended by the City Architectural Services Officer.

3.0 FINANCIAL IMPLICATIONS

3.1 The Director of Finance has stated that this expenditure can be met from the Information Technology Revenue Budget 2002/03 and 2003/04.

4.0 LOCAL AGENDA 21 IMPLICATIONS

4.1 For the operation and maintenance of a wide range of I.T. equipment and support systems, consideration will be given in support of all service developments in line with the requirements of Local Agenda 21.

5.0 EQUAL OPPORTUNITIES IMPLICATIONS

5.1 During the implementation of I.T. equipment and services, ongoing consideration will be given to the Council's Equal Opportunities Policies in the preparation of any resultant new Divisional practices affecting I.T. staff duties and opportunities.

6.0 REPORT

6.1 The existing computer room in Tayside House no longer satisfies all requirements in terms of security, size and environment. The proposed new computer room facility will provide a self-contained, air conditioned environment for the Council's servers together with secure access for authorised personnel and will minimise any risk to the council's data and systems.

6.2 The works will form a secure computer room on Floor 1 with new lighting, suspended ceilings, associated mechanical services for ventilation and full electrical installation.

6.3 In order to meet contract and ordering timescales, and to maximise expenditure in the current financial year an early start on site would be beneficial.

Approval of the recommendations made at 2.1 a) and b) above is requested.

7.0 CONSULTATIONS

The Director of Finance and the Director of Support Services have been consulted in the preparation of this report.

8.0 BACKGROUND PAPERS

8.1 No background papers, as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information), were relied on to any material extent in preparing the above report.

John T P Porter
City Architectural Services Officer

David White
Head of Information Technology

Report No. 149-2003
27 January 2003

Q2/reports/149-2003