

REPORT TO: Policy and Resources Committee - 12 March 2001
REPORT ON: Purchase of Computer Facilities - Tenders
REPORT BY: Director of Information Technology (Acting)
REPORT NO: 148-2001

1.0 PURPOSE OF REPORT

1.1 To seek Committee approval for acceptance of the recommended tenders for the supply of additional computer facilities for various Departments of the Council.

2.0 RECOMMENDATIONS

2.1 The Committee is recommended to :

- i) approve acceptance of the Tender ITD/2001/01 amounting to £32,696.52 from Specialist Computer Centres (SCC) for the purchase of I.T. equipment detailed in Appendix 1;
- ii) approve ongoing engineering maintenance costs of £ 2,615 per annum for the above purchases.

3.0 FINANCIAL IMPLICATIONS

3.1 Equipment with a value of £ 16,348.26 will be funded through a five year operating lease at a cost of £ 3,465 per annum and provision for this expenditure will be made in the I.T. Division Revenue Budget.

3.2 Equipment with a value of £ 16,348.26 will be funded through the Finance Revenue budget for 2000/2001.

3.2 The annual recurring engineering maintenance costs of £ 2,615 will be met from the Revenue expenditure for the I.T. Division.

4.0 LOCAL AGENDA 21 IMPLICATIONS

4.1 For the operation and maintenance of a wide range of I.T. equipment and support systems, consideration will be given in support of all service developments in line with the requirements of Local Agenda 21.

5.0 EQUAL OPPORTUNITIES IMPLICATIONS

5.1 During the implementation of I.T. equipment and services, ongoing consideration will be given to the Council's Equal Opportunities Policies in the preparation of any resultant new Divisional practices affecting I.T. staff duties and opportunities.

6.0 BACKGROUND

- 6.1 The computer related facilities in the Economic Development Department will be used to upgrade the existing File Server facilities and enhance the service provision within the Council.
- 6.2 The computer related facilities in the Finance Department will be used to replace the existing file Server and enhance the service provision.
- 6.3 Six companies were invited to submit tenders (ITD/2001/01) for the equipment detailed in Appendix 1; five were received, details being as follows:

<u>Company</u>	<u>Tender Amount</u>
SCC	£ 32,696.52
CRS Computers Ltd.	£ 35,194.00
Sx3	£ 36,444.00
Computer Technology (Scotland) Ltd	£ 38,900.00
Computacenter	£ 40,098.00

Of the five firms tendered the lowest cost tender is considered the most economically advantageous tender.

7.0 PROPOSAL

- 7.1 The successful tender recommended for approval is considered to be the most advantageous and represent the lowest cost option purchases at this time.

8.0 CONSULTATION

- 8.1 The Chief Executive and Director of Finance have been fully consulted in the preparation of this report and are in full agreement with its proposals.

NOTE

No background papers as defined by Section 50D of the Local Government (Scotland) Act 1973 (other than any containing confidential or exempt information were relied on to any material extent in preparing the above report).

Director of Information Technology (Acting)..... Date

ITD/2001/01

Product Description	Quantity
Compaq Proliant ML 530 P IIII Xeon 866mhz File Server	4
Compaq Proliant ML 370 P IIII 866mhz File Server	2
APC smart UPS	6