

**REPORT TO: POLICY & RESOURCES COMMITTEE – 22 APRIL 2019**  
**REPORT ON: REVENUE MONITORING 2018/2019**  
**REPORT BY: EXECUTIVE DIRECTOR OF CORPORATE SERVICES**  
**REPORT NO: 146-2019**

**1 PURPOSE OF REPORT**

1.1 To provide Elected Members with an analysis of the 2018/2019 projected revenue outturn as at 28 February 2019 monitored against the adjusted 2018/2019 Revenue Budget.

**2 RECOMMENDATIONS**

- 2.1 It is recommended that Elected Members:
- a note that the overall General Fund 2018/2019 projected revenue outturn as at 28 February 2019 is projecting an underspend of £533,000 against the adjusted 2018/2019 Revenue Budget. The latest projected outturn is a favourable variance compared to the breakeven position reported at 31 December 2018.
  - b note that the Housing Revenue Account as at 28 February 2019 is projecting a breakeven position against the adjusted HRA 2018/2019 Revenue Budget. The projection is unchanged from the position reported at 31 December 2018.
  - c agree that the Council Management Team will take every reasonable action to ensure that the 2018/2019 revenue expenditure is below or in line with the adjusted Revenue Budget.
  - d instruct the Executive Director of Corporate Services in conjunction with the Council Management Team to continue to monitor the Council's 2018/2019 projected revenue outturn.

**3 FINANCIAL IMPLICATIONS (see Appendix A)**

- 3.1 The overall projected 2018/2019 General Fund Revenue outturn position for the City Council is a projected underspend of £533,000 based on the financial information available at 28 February 2019.
- 3.2 The Housing Revenue Account outturn position for 2018/2019 is a projected breakeven position based on the financial information available for the period to 28 February 2019.
- 3.3 The final position at 31 March 2019 for the General Fund and Housing Revenue Account will be confirmed in draft unaudited accounts prepared by 30 June 2019.

**4 BACKGROUND**

4.1 Following approval of the Council's 2018/2019 Revenue Budget by the Special Policy and Resources Committee on 22 February 2018, this report is now submitted in order to monitor the 2018/2019 projected revenue outturn position as at 28 February 2019, against the adjusted 2018/2019 Revenue Budget.

The total Revenue Budget per page 6 of the 2018/2019 Final Revenue Budget Volume is £351.085m. For Revenue Monitoring purposes, the Council Tax Reduction Scheme budget

of £12.295m is moved from expenditure to income and netted off against Council Tax income. This results in total budgeted expenditure of £338.790m for Revenue Monitoring purposes, as per Appendix A.

- 4.2 This report provides a detailed breakdown of service revenue monitoring information along with explanations of material variances against adjusted budgets. Where services are projecting a significant under or overspend against adjusted budget, additional details have been provided. Where service expenditure is on target and no material variances are anticipated, additional information has not been provided.

## 5 RISK ASSESSMENT

- 5.1 In preparing the Council's 2018/2019 Revenue Budget, the Executive Director of Corporate Services considered the key strategic, operational and financial risks faced by the Council over this period (Article II of the minute of the meeting of the Special Policy & Resources Committee on 22 February 2018, Report No: 51-2018 refers). In order to alleviate the impact these risks may have should they occur, a number of general risk mitigation factors are utilised by the Council. These include the:

- system of perpetual detailed monthly budget monitoring carried out by service
- general contingency provision set aside to meet any unforeseen expenditure
- level of general fund balances available to meet any unforeseen expenditure
- level of other cash backed reserves available to meet any unforeseen expenditure
- possibility of identifying further budget savings and efficiencies during the year, if required.

- 5.2 The key risks in 2018/2019 have now been assessed both in terms of the probability of whether they will occur and the severity of their impact on the Council should they indeed happen. These risks have been ranked as either zero, low, medium or high. Details of this risk assessment, together with other relevant information including any proposed actions taken by the Council to mitigate these risks, are included in Appendix D to this report.

## 6 GENERAL FUND SERVICES - MONITORING POSITION AS AT 28 FEBRUARY 2019

- 6.1 The forecast position as at 28 February 2019 for General Fund services is summarised below:

	<u>Adjusted Budget 2018/19 £000</u>	<u>Forecast 2018/19 £000</u>	<u>Variance £000</u>
Total Expenditure	344,321	344,200	(121)
Total Income	<u>(344,321)</u>	<u>(344,733)</u>	<u>(412)</u>
Forecast Position	<u>-</u>	<u>(533)</u>	<u>(533)</u>

The forecast position as at 28 February 2019 is shown in more detail in the appendices to this report, as follows:

**Appendix A** shows the variances between budget and projected outturn for each service of the Council.

**Appendix B** provides detailed explanations for the variances against budget that are shown in Appendix A.

**Appendix C** lists the budget adjustments that have been undertaken to date.

**Appendix D** lists the key strategic, operational and financial risks being faced by the Council. These risks have been assessed and ranked accordingly both in terms of the probability of whether they will occur and the severity of their impact on the Council should they indeed happen. Any changes to the assessment from the previous reporting period, together with any additional comments included, are highlighted in bold type.

- 6.2 The following paragraphs summarise the main areas of variance by service along with appropriate explanations. It should be emphasised that this report identifies projections based on the first eleven months of the financial year to 28 February 2019. The figures are therefore indicative at this stage and are used by the Chief Executive, Executive Director of Corporate Services and members of the Council Management Team to identify variances against budget and enable corrective action to be taken as appropriate.

### **Service Commentary**

6.3 General

Article V, Committee Report No 9-2018, Policy and Resources Committee of 8 January 2018 notes “services will be expected to operate within the limits of their overall revenue budget allocation. Cost pressures which emerge in-year should, where possible, be accommodated within the relevant service revenue budgets.” Accordingly there will be overs and unders within each service. The main areas are summarised below.

6.4 Children & Family Services (£200,000 underspend)

The service is projecting underspends on teachers and LGE staffing budgets across other sectors. In addition, savings are anticipated on Residential Schools and energy costs. These underspends will be partially offset by overspends on staff costs on learning & care assistants.

6.5 Dundee Health & Social Care Partnership (Breakeven)

The financial monitoring position for the Dundee Health and Social Care Partnership (DHSCP) based on 2018/2019 financial year end as at 28 February 2019 shows a net underspend position of £171k. Budget pressures continue to exist in Hosted Services and GP Prescribing. These are offset in part by a series of minor underspends. The impact of the financial recovery plan is projected to mitigate the budget pressures and therefore the risk to the council has been minimised.

This has been achieved by reviewing and releasing legacy balances, additional mental health funding from NHS Tayside which was allocated to the partnership and also reducing discretionary expenditure. The outcome of these actions result in the Council showing a balanced budget for the DHSCP.

This underspend will be dealt with as an adjustment to the DHSCP reserves and therefore the position relating to Dundee City Council is breakeven.

6.6 City Development (£2,513,000 overspend)

The service is projecting an overspend in staff costs due to slower than anticipated turnover. Overspends in relation to property costs are also anticipated and relate to the following areas:

- non domestic rates on vacant properties and delays in disposal of asset caused by commercial market condition;
- cleaning costs – mainly due to higher than budgeted costs associated with maintaining our corporate buildings;
- repairs & maintenance - mainly due to assessments/inspections such as Health & Safety and essential remedial works required arising from assessments. The cost of keeping Council properties in good condition and fit for purpose has risen in recent years.

Higher consumption of electricity usage at Electric Vehicle charging points has also contributed to the overall overspend. Overspends are partially offset by a projected

underspend on energy costs. Initiatives such as Non Domestic Energy Efficiency framework, invested under the capital programme in installing energy conservation measures and improving lighting, will mitigate the risk of continually increasing energy costs and also continue to deliver revenue savings.

Monitoring of the expenditure being incurred on property repairs and maintenance is undertaken jointly by City Development and Corporate Finance staff, with actions being taken to reduce expenditure where appropriate.

The service is also projecting a shortfall in external rental income in addition to lower than anticipated income from investment properties. These shortfalls in income are expected to be partially offset by higher planning application fees and other income being more than anticipated.

Despite mild winter conditions, the service is projecting an overspend in the Winter Maintenance Programme of £250k in the current financial year. A large amount of the current budget is fixed cost such as standing charges including specialist winter maintenance equipment, operational lorries with demountable gritter bodies, depots costs etc. The overall overspend also includes £100k of operations costs incurred at the start of the 2018/19 financial year due to the late end of season adverse weather.

6.7 Neighbourhood Services (Breakeven)

Within Communities, the service is projecting an income shortfall as a result in the non-achievement of budgeted income targets from interpretation and translation unit and grant income payable for the S Word café. This adverse variance is anticipated to be offset by savings in staff costs due to the current level of slippage across Neighbourhood Services.

6.8 Chief Executive (£3,000 underspend)

The service is projecting an underspend in staff costs due to vacant posts partially offset by an overspend in relation to third party payment costs.

6.9 Corporate Services (£637,000 underspend)

The service is anticipating an underspend due to staff cost savings re Apprenticeship Levy, vacant posts and staff training budgets. Additional grant funding is partially offset by reduction in contribution from Perth & Kinross Council for Tayside Scientific Services. In addition, the service has received additional income in the form of Clothing Grant from Scottish Government.

6.10 Capital Financing Costs / IORB (£3,356,000 underspend)

The above underspend reflects a projected saving in capital financing costs.

6.11 Contingencies – Other (£420,000 overspend)

The projected overspend relates to funding of shortfall in pay award provision for LACD staff and contribution to cost of concession scheme operated by LACD. In addition, savings in additional hours/overtime are not likely to be achieved. This has reduced from the previous period as services have been able to contain more of the higher than budgeted pay award through active management of staff costs,

6.12 Miscellaneous Income (£1,243,000 additional income)

Relates to a one-off gain re Dundee City Developments partially offset by payment of employees and employers pension contributions for current DCC casual workers and City marketing and promotion costs including Waterfront development.

6.13 Discretionary NDR Relief (£61,000 overspend)

Relates to projected overspend on Discretionary Non-Domestic Rates relief.

6.14 Supplementary Superannuation Costs (£35,000 overspend)

Relates to cost of voluntary early retirements partially offset by projected underspend in Supplementary Superannuation Costs.

- 6.15 Council Tax Reduction Scheme (£412,000 underspend)  
Relates to projected underspend on Council Tax Reduction Scheme payments.
- 6.16 Tayside Valuation Joint Board (£11,000 underspend)  
Adjustment to requisition in year.
- 6.17 Insurance Fund (£1,100,000 transfer)  
Expenditure to be incurred by the Council in terms of the excesses on the Insurance policy is £1.1m which will be met from the Insurance Fund. Costs relating to the fire are being gathered with ongoing dialogue taking place with the loss adjustor. The revenue monitoring includes a transfer of £1.1m to reinstate the Insurance Fund to the required limit.
- 6.18 Renewal & Repair Fund (£1,200,000 transfer)  
The revenue monitoring includes a transfer of £1.2m to the Repairs and Renewal Fund to provide for future property maintenance requirements.

## 7 ONGOING ACTIONS

- 7.1 Each service is working closely with Corporate Finance staff, firstly to ensure that these projections are met and then to identify scope to improve the outcome.
- 7.2 In addition, further Council-wide initiatives are underway to help manage existing and emerging cost pressures. These include reviewing the requirements for overtime working, a focus on absence rates and increased vacancy control over the remainder of the financial year. There is an ongoing review of discretionary spend and other opportunities for efficiencies and budget savings.
- 7.3 There is also close working with Dundee HSCP and LACD on revenue requirements for current and future funding.

## 8 HOUSING REVENUE ACCOUNT - MONITORING POSITION AT 28 FEBRUARY 2019

- 8.1 The forecast position as at 28 February 2019 for the HRA is summarised below:

	<u>Adjusted Budget 2018/19 £000</u>	<u>Forecast 2018/19 £000</u>	<u>Variance £000</u>
Total Expenditure	52,759	52,759	-
Total Income	<u>52,759</u>	<u>52,759</u>	---
Forecast Position	---	---	---

- 8.2 The service is anticipating that expenditure on repairs, relets and health and safety contracts will exceed budget due to the current level of demand and will continue to closely monitor this demand together with the associated expenditure levels. This adverse variance is projected to be offset by savings elsewhere within the HRA budget.
- 8.3 The overall impact is a breakeven position against the adjusted HRA 2018/2019 Revenue Budget. The final position as at 31 March 2019 will be confirmed in draft unaudited accounts prepared by 30 June 2019.

**9 POLICY IMPLICATIONS**

This report has been subject to an assessment of any impacts on Equality and Diversity, Fairness and Poverty, Environment and Corporate Risk. There are no major issues. Details of the risk assessment are included in Appendix D to this report.

**10 CONSULTATIONS**

The Council Management Team were consulted in the preparation of this report.

**11 BACKGROUND PAPERS**

None.

**GREGORY COLGAN  
EXECUTIVE DIRECTOR OF CORPORATE SERVICES**

**11 APRIL 2019**

<b>DUNDEE CITY COUNCIL</b>										
<b>2018/2019 REVENUE OUTTURN MONITORING</b>										
<b>PERIOD 1 APRIL 2018 - 28 FEBRUARY 2019</b>										
Statement analysing 2018/2019 Projected Revenue Outturn to Budget (Capital Charges, Central Support, Corporate Business Support, Central Buildings & Corporate Property Recharges have been excluded from Services as these costs are outwith their control).										
	<b>Approved</b>		<b>Revised</b>						<b>Previous</b>	<b>Movement</b>
	<b>Revenue</b>	<b>Total</b>	<b>Revenue</b>	<b>Projected</b>	<b>Worse</b>	<b>Better</b>	<b>Net</b>		<b>Months</b>	<b>since</b>
	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Outturn</b>	<b>Than</b>	<b>Than</b>	<b>Variance</b>		<b>Projected</b>	<b>Previous</b>
	<b>2018/19</b>	<b>Adjustments</b>	<b>2018/19</b>	<b>2018/19</b>	<b>Budget</b>	<b>Budget</b>	<b>(see Appx B)</b>	<b>Note</b>	<b>Variance</b>	<b>Month</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>		<b>£000</b>	<b>£000</b>
<b>General Fund Services</b>										
Children & Families	158,290	1,770	160,060	159,860		( 200)	( 200)	1		( 200)
Dundee Health & Social Care Partnership	73,638	179	73,817	73,817				2	60	( 60)
City Development	12,207	1,389	13,596	16,109	2,513		2,513	3	2,270	243
Neighbourhood Services	28,359	621	28,980	28,980				4		
Chief Executive	11,383	259	11,642	11,639		( 3)	( 3)	5	19	( 22)
Corporate Services	29,536	2,676	32,212	31,575		( 637)	( 637)	6	(455)	( 182)
DCS Construction	(2,812)	151	(2,661)	(2,661)						
	310,601	7,045	317,646	319,319	2,513	(840)	1,673		1,894	(221)
Capital Financing Costs / Interest on Revenue Balances	25,099	1,520	26,619	23,263		( 3,356)	( 3,356)	7	(1,566)	( 1,790)
Contingencies:										
- General	500	(308)	192	192						
- Other	2,670	(2,670)	0	420	420		420	8	1,659	( 1,239)
- Unallocated Corporate Savings:										
Channel Shift / Digital Council	(729)		(729)	(729)						
Other	(1,362)	67	(1,295)	(1,295)						
Miscellaneous Items	(1,632)	(147)	(1,779)	(3,022)		( 1,243)	( 1,243)	9	(1,625)	382
Discretionary NDR Relief	247		247	308	61		61	10	61	
Supplementary Superannuation Costs	2,482	9	2,491	2,526	35		35	11	(11)	46
CFCR	0	15	15	15						
Transfer to Insurance Fund	0	0	0	1,100	1,100		1,100	12		1,100
Transfer to Renewal & Repair Fund	0	0	0	1,200	1,200		1,200	13		1,200
Tayside Valuation Joint Board	914		914	903		( 11)	( 11)	14		( 11)
<b>Total Expenditure</b>	<b>338,790</b>	<b>5,531</b>	<b>344,321</b>	<b>344,200</b>	<b>5,329</b>	<b>(5,450)</b>	<b>(121)</b>		<b>412</b>	<b>(533)</b>
<b>Sources of Income</b>										
General Revenue Funding	(231,298)	(3,423)	(234,721)	(234,721)						
Contribution from NNDR Pool	(55,553)		(55,553)	(55,553)						
Council Tax	(51,939)		(51,939)	(52,351)		( 412)	( 412)	15	(412)	
Use of Balances -			0	0						
Committed Balances c/f		(2,028)	(2,028)	(2,028)						
Change Fund		(80)	(80)	(80)						
<b>(Surplus)/Deficit for the year</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(533)</b>	<b>5,329</b>	<b>(5,862)</b>	<b>(533)</b>		<b>0</b>	<b>(533)</b>
<b>Housing Revenue Account</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	16	<b>0</b>	<b>0</b>



**REASONS FOR 2018/2019 CONTROLLABLE PROJECTED REVENUE OUTTURN VARIANCES**  
**(Excludes Capital Charges, Central Support Services & Office Recharges)**  
**AT 28 FEBRUARY 2019**

<u>Service</u>	<u>Note</u>	<u>As at</u> <u>28 Feb</u> <u>£000</u>	<u>As at</u> <u>31 Dec</u> <u>£000</u>	<u>Cost Centre</u>	<u>Subjective</u> <u>Analysis</u>	<u>As at</u> <u>28 Feb</u> <u>£000</u>	<u>As at</u> <u>31 Dec</u> <u>£000</u>	<u>Reason / Basis of Over/(Under)spend</u>
<u>Children &amp; Families Services</u>	1	(200)	0	<u>Departmental</u>	Staff Costs	(150)	(200)	Teachers - estimated slippage due to staff changes (Leavers and Starters)
						500	500	Special LGE - Overspend on learning & care assistants
						(200)	(300)	LGE Staffing - underspend anticipated across other sectors
						(250)	0	Residential School Savings
						(100)	0	Energy Underspend
<u>Dundee Health &amp; Social Care Partnership</u>	2	0	60	<u>Departmental</u>		0	60	The financial monitoring position for the Dundee Health and Social Care Partnership (DHSCP) based on 2018/2019 financial year end as at 28 February 2019 shows a net underspend position of £171k. The underspend will be dealt with as an adjustment to the DHSCP reserves and therefore the position relating to Dundee City Council is breakeven.
<u>City Development</u>	3	2,513	2,270	<u>Departmental</u>	Staff Costs	440	455	Staff savings are partially achieved due to slower than anticipated in vacancies in the department.
					Supplies & Services	293	283	Electricity charges street lighting, security costs at various car parks buildings and one off costs associated with producing and submission of Local Development Plan.
					Transport	39	35	Overspend across the department on Fleet SLA charges, Electric pool car and travel & subsistence.
					Third Party Payments	(207)	(318)	Underperformance of employability contract has resulted in savings in the current financial year.
					Property	1,124	925	The net overspend on property is due to non domestic rates (£92k), repairs and maintenance (£889k), cleaning (£53k), various other costs (£90k). Higher consumption of electricity usage at Electric Vehicle charging points has also contributed to overall overspend, however this was offset by anticipated underspend through implementing the energy efficiency programme on property energy costs.
					Income	574	689	Reflects projected shortfall in external rental income and lower than anticipated income on Investment Properties offset by higher planning application fees and other income.
						250	201	Relates to projected overspend in Winter Maintenance costs

**REASONS FOR 2018/2019 CONTROLLABLE PROJECTED REVENUE OUTTURN VARIANCES**  
**(Excludes Capital Charges, Central Support Services & Office Recharges)**  
**AT 28 FEBRUARY 2019**

<u>Service</u>	<u>Note</u>	<u>As at</u> <u>28 Feb</u> <u>£000</u>	<u>As at</u> <u>31 Dec</u> <u>£000</u>	<u>Cost Centre</u>	<u>Subjective</u> <u>Analysis</u>	<u>As at</u> <u>28 Feb</u> <u>£000</u>	<u>As at</u> <u>31 Dec</u> <u>£000</u>	<u>Reason / Basis of Over/(Under)spend</u>
<u>Neighbourhood Services</u>	4	0	0	<u>Communities:</u>	Income	107	107	Lower than budgeted income from Translation Service and S Word Café
				<u>Departmental</u>	Staff	(107)	(107)	Mainly reflects savings in staff costs due to the current level of slippage across Neighbourhood Services.
<u>Chief Executive</u>	5	(3)	19		Various	(3)	19	The projected net underspend is due to slippage target exceeded due to vacant posts offset by an overspend in Third Party Payments
<u>Corporate Services</u>	6	(637)	(455)		Staff Costs	(492)	(269)	Savings re Apprenticeship Levy, staff vacancies and staff training
					Income	110	69	Reduced income re Scientific Services partly offset by additional grant funding.
						(255)	(255)	Clothing Grant from Scottish Government
<u>Capital Financing Costs / IORB</u>	7	(3,356)	(1,566)		Capital Financing Costs / IORB	(3,356)	(1,566)	Anticipated saving in relation to Capital Financing Costs
<u>Contingencies - Other</u>	8	420	1,659		Contingencies	300	1,659	Relates to savings in additional hours/overtime not likely to be achieved.
						120	0	Funding of shortfall in pay award provision for LACD staff and contribution to cost of concession scheme operated by LACD.
<u>Miscellaneous Items</u>	9	(1,243)	(1,625)		Income	(1,625)	(1,625)	Gain from Dundee City Developments Ltd
						82	0	Projected overspend re employee and employer pension contributions for current DCC casual workers
						300	0	City marketing and promotion costs including Waterfront development
<u>Non Domestic Rates</u>	10	61	61			61	61	Projected overspend in year

**REASONS FOR 2018/2019 CONTROLLABLE PROJECTED REVENUE OUTTURN VARIANCES**  
**(Excludes Capital Charges, Central Support Services & Office Recharges)**  
**AT 28 FEBRUARY 2019**

<u>Service</u>	<u>Note</u>	<u>As at</u> <u>28 Feb</u> <u>£000</u>	<u>As at</u> <u>31 Dec</u> <u>£000</u>	<u>Cost Centre</u>	<u>Subjective</u> <u>Analysis</u>	<u>As at</u> <u>28 Feb</u> <u>£000</u>	<u>As at</u> <u>31 Dec</u> <u>£000</u>	<u>Reason / Basis of Over/(Under)spend</u>
<u>Supplementary Superannuation</u>	11	35	(11)			(15)	(11)	Relates to projected underspend in supplementary superannuation costs
						50		Relates to cost of voluntary early retirements
<u>Insurance Fund</u>	12	1,100	0			1,100	0	Adjustment to reinstate Insurance Fund to required limit.
<u>Renewal &amp; Repair Fund</u>	13	1,200	0			1,200	0	Allocation to provide funds for future property rental requirements.
<u>Tayside Valuation Joint Board</u>	14	(11)	0			(11)	0	Adjustment to requisition in year.
<u>Council Tax Reduction Scheme</u>	15	(412)	(412)			(412)	(412)	Projected budget underspend in year
<b><u>TOTAL GENERAL FUND</u></b>		<b><u>(533)</u></b>	<b><u>0</u></b>			<b><u>(533)</u></b>	<b><u>0</u></b>	
<u>Housing Revenue Account</u>	16	0	0		Staff Costs	(283)	(218)	Mainly reflects net anticipated slippage due to current level of unfilled posts.
					Property Costs	679	550	Reflects higher than anticipated costs for repairs, relets and health & safety contracts due to current level of demand for these services.
					Capital Financing Costs	(221)	(205)	Reflects projected saving on capital financing costs due to lower than anticipated interest rates.
					Income	(175)	(127)	Includes additional income from interest on revenue balances and rental income.
<b><u>TOTAL HOUSING REVENUE ACCOUNT</u></b>		<b><u>0</u></b>	<b><u>0</u></b>			<b><u>0</u></b>	<b><u>0</u></b>	



**Dundee City Council**  
**Revenue Monitoring to 31st March 2019 - Budget Adjustments to date**

	2017/18			Alloc	Alloc	T/Fs	Dept Totals £000
	Alloc	Under	Funding	from	from	Between	
	To/From Conts £000	spends b/fwd £000	T/Fs £000	Change Fund £000	R&R Fund £000	Depts / Conts £000	
<b>General Fund Services</b>							
<b>Children &amp; Families</b>							
Parent Pay - Transfer of budget to Client Services						(52)	
Permanent tfr of Opportunities for All budget						(45)	
Permanent tfr of budget for Discovery Work Team						(105)	
Transfer of staff budget from Corporate Services						26	
Transfer of on-going pension costs for 17-18 (FYE)						(7)	
Transfer of CDT equipment budget						14	
CFCR Cont to Kingspark resurfacing works						(15)	
1+2 Language Policy (£81k)			81				
Access to Sanitary Products - Schools			47				
Whole System Approach			25				
Induction Monies			570				
2017/2018 Carry Forwards		20					
SSAVC Savings	(10)						
Apprenticeship Levy Allocations						395	
Allocation of Pay Award Contingency	826						
							1,770
<b>Dundee Health &amp; Social Care Partnership</b>							
ECN - Protecting People posts	37						
British Sign Language						(11)	
Tfr of Dundee Partnership Grants						30	
SSAVC Savings	(11)						
Apprenticeship Levy Allocations						134	
							179
<b>City Development</b>							
Transfer of staff budget to Corporate Services						(52)	
2017/2018 Carry Forwards		352					
Ongoing early retirement costs to October						(1)	
Dundee PSO			938				
Transfer of CDT equipment budget						(14)	
SSAVC Savings	(15)						
Apprenticeship Levy Allocations						52	
Allocation of Pay Award Contingency	129						
							1,389
<b>Neighbourhood Services</b>							
Transfer of staff budget from Corporate Services						46	
Transfer of staff budget to Corporate Services						(27)	
Tfr of Dundee Partnership Grants						156	
Transfer of staff budget from Corporate Services						(24)	
2017/2018 Carry Forwards		74					
R RTP Homelessness Redetermination			68				
Free Child Burials			6				
Transfer of Post to Corp Serv						(5)	
SSAVC Savings	(6)						
Apprenticeship Levy Allocations						89	
Allocation of Pay Award Contingency	240						
Seat Belts Redetermination			4				
							621
<b>Chief Executive</b>							
British Sign Language						11	
Transfer of staff budget from Chief Executive						21	
Tfr of Dundee Partnership Grants						(186)	
2017/2018 Carry Forwards		58					
Contingencies re Rep, Science Ctr, LACD	256						
Business Analysts from Change Fund				41			
Ongoing early retirement costs to October						(1)	
UNESCO City of Design & Cultural Strategy	15						
UNESCO City of Design & Cultural Strategy						10	
SSAVC Savings	(1)						
Apprenticeship Levy Allocations						7	
Allocation of Pay Award Contingency	23						
Child Poverty Action Reports Redetermination			5				
							259

	2017/18			Alloc	Alloc	T/Fs	Dept Totals £000
	Alloc	Under	Funding	from	from	Between	
	To/From Conts £000	spends b/fwd £000	T/Fs £000	Change Fund £000	R&R Fund £000	Depts / Conts £000	
<b>General Fund Services</b>							
<b>Corporate Services</b>							
Parent Pay - Transfer of budget to Client Services						52	
Permanent tfr of Opportunities for All budget						45	
Permanent tfr of budget for Discovery Work Team						105	
Transfer of staff budget to Children & Families						(26)	
Transfer of staff budget to Neighbourhood Serv						(46)	
Transfer of staff budget from Neighbourhood Serv						27	
Transfer of staff budget to Chief Executive						(21)	
Transfer of staff budget from City Development						52	
2017/2018 Carry Forwards		563					
Transfer of staff budget from Construction						39	
Transfer of staff budgets from Housing						147	
Transfer of staff budget from Neighbourhood Serv						24	
Transfer of Apprenticeship Levy	1,020						
Increased funding re regrade						6	
Channel Shift/Firmstep				39			
Discretionary Housing Payment			855				
School Clothing Grant			255				
Transfer of Post from NS						5	
SSAVC Savings	(23)						
Apprenticeship Levy Allocations						(725)	
Allocation of Pay Award Contingency	283						2,676
<b>Construction</b>							
Transfer of staff budget to Corporate Services						(39)	
Increased funding re regrade						(6)	
SSAVC Savings	(1)						
Apprenticeship Levy Allocations						48	
Allocation of Pay Award Contingency	149						151
<b>Capital Finance Costs / IORB</b>							
Dundee Growth Accelerator			1,500				
UNESCO City of Design & Cultural Strategy						(10)	
Dundee Growth Accelerator			30				1,520
<b>Miscellaneous Income</b>							
Transfer of staff budgets to Corporate Services						(147)	(147)
<b>General Contingency</b>							
ECN - Protecting People posts (DHSCP)	(37)						
Contingencies re Rep, Science Ctr, LACD	(256)						
UNESCO City of Design & Cultural Strategy	(15)						(308)
<b>Savings &amp; Other Contingencies</b>							
Transfer of Apprenticeship Levy	(1,020)						(2,603)
SS AVC	67						
Allocation of Pay Award Contingency	(1,650)						
<b>Supplementary Superannuation</b>							
Transfer of on-going pension costs for 17-18 (FYE)						7	
Ongoing early retirement costs to October						2	9
<b>Capital Adjustment Acct</b>							
CFCR Cont to Kingspark resurfacing works						15	15
<b>General Revenue Funding</b>							
Funding re Stage 1 of SG Budget Bill paid in 2017/18		961					961
<b>Total Adjustments (General Fund)</b>	<b>0</b>	<b>2,028</b>	<b>4,384</b>	<b>80</b>	<b>0</b>	<b>0</b>	<b>6,492</b>

Risks - Revenue	Assessment		Risk Management / Comment
	Original	Revised	
<u>General Inflation</u> General price inflation may be greater than anticipated.	Med	Med	Corporate Procurement strategy in place, including access to nationally tendered contracts for goods and services. In addition, fixed price contracts agreed for major commodities i.e. gas and electricity.
<u>Equal Pay Claims</u> A provision may be required for the cost of equal pay claims.	Low	Low	Relatively few cases being taken through the Employment Tribunal process.
<u>Capital Financing Costs</u> Level of interest rates paid will be greater than anticipated.	Low/ Med	Low/ Med	Treasury Mgmt Strategy. Limited exposure to variable rate funding.
<u>Savings</u> Failure to achieve agreed level of savings & efficiencies.	Low/ Med	Low/ Med	General risk mitigation factors (ref para 5.1), in particular, regular monitoring by departments to ensure savings targets are met.
<u>Emerging Cost Pressures</u> The possibility of new cost pressures or responsibilities emerging during the course of the financial year.	Low/ Med	Low/ Med	General risk mitigation factors (ref para 5.1), in particular, regular monitoring by departments to ensure cost pressures are identified early and corrective action can be taken as necessary.
<u>Chargeable income</u> The uncertainty that the level of chargeable income budgeted will be received.	Med/ High	Med/ High	General risk mitigation factors (ref para 5.1), in particular, regular monitoring by departments to ensure any shortfalls are identified as early as possible and corrective action can be taken as necessary.
<u>Council Tax Collection</u> Provision for non-collection of Council Tax (3.2%) may not be adequate.	Low	Low	Provision set takes cognisance of amounts collected for previous financial years. Non-payers subject to established income recovery procedures.
<u>Welfare Reform</u> The changes introduced as part of the welfare reform exercise may increase the risk that budgeted income collection levels are not achieved and that current non-collection provision levels are inadequate.	Low/ Med	Low/ Med	General risk mitigation factors (ref para 5.1), in particular, regular monitoring by departments to ensure any shortfalls are identified as early as possible and corrective action can be taken as necessary. Budget also introduced for discretionary housing payments to assist those affected by these changes.

