

REPORT TO: CITY DEVELOPMENT COMMITTEE - 25 JUNE 2012

REPORT ON: CHANGES TO RESIDENTS PARKING QUALIFICATION REQUIREMENTS

REPORT BY: DIRECTOR OF CITY DEVELOPMENT

REPORT NO: 142-2012

1 PURPOSE OF REPORT

- 1.1 This report considers the requirement to change the control of Residents Parking Permits.

2 RECOMMENDATION

- 2.1 It is recommended that the Committee approve the preparation of a Traffic Regulation Variation Order to vary the documentation residents are required to produce as proof of residency and vehicle ownership.
- 2.2 This will require us to vary the Dundee City Council (Central Area, Dundee) (Controlled Parking Zone) Order 2010, the Dundee City Council (Menziesshill Area, Dundee) (Controlled Parking Zone – Residents Parking Scheme) Order 2003 and the Dundee City Council (Off-Street Car Parks) Order 1996.

3 FINANCIAL IMPLICATIONS

- 3.1 The costs of preparing the Traffic Regulation Variation Order will be met by the Car Parks Trading Account.

4 BACKGROUND

- 4.1 Following the Internal Audit Report 2011/06 on the adequacy of the processes and controls in place surrounding the Council's 3 residents parking permit schemes, it has been recommended that due to the high risk of error, potential fraud and misappropriation that a change be made to the particulars required as proof of residency and vehicle ownership.
- 4.2 It is proposed to streamline the procedures by changing the documentation requirements to be supplied from proof of residence and proof of vehicle to Council Tax documentation and Vehicle Registration (V5 form) only.
- 4.3 Within the Dundee City Council (Central Area, Dundee) (Controlled Parking Zone) Order 2010, the parking permits allow residents to park anywhere on-street within the area. The high risk of error, potential fraud and misappropriation allows those taking advantage of the current system to take up valuable parking bays within the area, adding to congestion while also reducing the income these bays would have generated if they had been made available to non-residential parking motorists.
- 4.4 The changes proposed will provide a fairer system which will allow easier management of the schemes, whilst also providing additional parking bays for non-residential motorists and a higher turnover of vehicles and increased income generation.

5 POLICY IMPLICATIONS

- 5.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. There are no major issues.

6 CONSULTATIONS

- 6.1 The Chief Executive, Director of Corporate Services, Head of Democratic & Legal Services and the Chief Constable have been consulted and are in agreement with the contents of this report.

7 BACKGROUND PAPERS

- 7.1 Internal Audit Report 2011/06.

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NHG/SS/KM

13 March 2012

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