

**REPORT TO: BEST VALUE SUB COMMITTEE – 26 FEBRUARY 2002**  
**REPORT ON: BEST VALUE REVIEW OF ENERGY MANAGEMENT**  
**REPORT BY: CHIEF EXECUTIVE**  
**REPORT NO: 125-2002**

**1. PURPOSE OF REPORT**

This Report proposes that the Council's performance in respect of energy management be reviewed in this financial year as part of the Council's Best Value Review Process in order to upgrade performance and achieve significant energy savings.

**2. RECOMMENDATIONS**

- 2.1 That energy management will be reviewed in line with Best Value
- 2.2 Market testing and possible benchmarking are appropriate tools and the working group will recommend appropriate procedures to obtain the information required and to identify possible pilot projects.

**3. FINANCIAL IMPLICATIONS**

This review accounts for a significant proportion of the Council's revenue budget and would look across all Departments of the Council in order to achieve economies of scale.

**4. LOCAL AGENDA 21 IMPLICATIONS**

- 4.1 This review will be undertaken from the perspective that resources are used efficiently and waste is minimised.

**5. EQUAL OPPORTUNITIES IMPLICATIONS**

- 5.1 None

**6. DEFINITION OF SERVICE TO THE REVIEW**

- 6.1 All activities undertaken by the City Council in connection with energy use and costs. This includes areas of policy and current operating systems within the Council as well as Spend to Save schemes and campaigns to switch off lights.

**7. JUSTIFICATION FOR REVIEWING THIS SERVICE**

- 7.1 In an environment of increasing energy costs world-wide it is expedient to undertake a comprehensive examination of energy management within the City Council.

**8. BEST VALUE WORKING GROUP**

As this is a thematic review across all Council property it is proposed the working group would consist of the Chief Executive who would act as Chairperson of the Working Group; the Director of Economic Development; the Director of Corporate Planning and the City Architectural Services officer with other staff as appropriate. The intention being to invite all Departments over a period of time to attend the Working Group to

outline what they are currently doing, how they could speed up energy savings/development and what help or assistance they require.

It is proposed that representatives from Elected Members be on the basis of the Leader of the Administration and the Convener of Economic Development or their representatives plus 2 members of the major opposition, one member of the minority opposition and one non-aligned member.

**9. BEST VALUE REVIEW PROCESS**

**9.1 Critical Success Factors**

The critical success factors will emerge from an examination of the consumption of energy within the Council, the overall costs to individual Departments and the Council as a whole.

**9.2 Performance Review**

Performance will be reviewed against Critical Success Factors of this service which will be based on data gathered by relevant performance indicators identified by the Working Group. As a largely cost driven and energy efficient exercise, testing will be done against any existing performance levels within the City Council.

**10. OPTION APPRAISAL**

Following Review an option appraisal will be carried out to improve energy efficiency and enhance performance within the City Council.

**11. TIME SCALE**

It is envisaged that the Review Group will be established before the end of March 2002 with a report back no later than December 2002.

Chief Executive ..... Date .....