

REPORT TO: Education Committee - 28 February 2011

REPORT ON: Tenders Received

REPORT BY: City Architectural Services Officer

REPORT NO: 123-2011

PURPOSE OF REPORT

This report details tenders received and requests a decision on acceptance thereof.

RECOMMENDATIONS

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

Project Reference	Project	Contractor	Tender Amount	Total Amount	Finance Available
09-502A	West End Primary School - Removal of Trees	Dundee Contract Services (Forestry Section)	£11,138.07	£12,252.07	£12,252.07
10-6040	Dens Road Primary School - New Access Ramp	Dundee Contract Services	£21,994.94	£25,128.94	£25,128.94
10-6044	St Mary's Primary School - Alterations to Classrooms	Dundee Contract Services	£14,000.00	£15,995.00	£15,995.00

FINANCIAL IMPLICATIONS

The Director of Finance has confirmed that funding for the above projects is available as detailed on the attached sheets.

POLICY IMPLICATIONS

This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management. Any issues are detailed on the attached sheets.

CONSULTATIONS

The Client Department has been consulted with regard to policy implications and the Chief Executive, Depute Chief Executive (Support Services) and Director of Finance have also been consulted in the preparation of this report. Any issues are detailed on the attached sheets.

BACKGROUND PAPERS

Unless stated otherwise on the attached sheets, there are no background papers.

FURTHER INFORMATION

(1) Detailed information relating to the above Tenders is included on the attached sheets.

(2) The construction works in this report have been procured using the general guidance contained in the following documents approved by the Council :-

- a) Report Nr 148-2003 : Partnering Guidelines for Construction Projects
- b) Report Nr 356-2009 : Construction Procurement Policy
- c) Standing Orders : Tender Procedures of the Council

Rob Pedersen
City Architectural Services Officer
17 February 2011

123-2011

EDUCATION COMMITTEE - 28 FEBRUARY 2011

CLIENT	Education		Education	
PROJECT REFERENCE	09-502A		10-6040	
PROJECT	West End Primary School		Dens Road Primary School	
DESCRIPTION OF WORKS	Removal of Trees The works comprise the removal of existing trees and stumps on the site of the new school. This is preparatory works to enable the contractor appointed to build the school clear access to the site.		New Access Ramp The works comprise alterations to the North West entrance to the school to provide level access ; new external doors, new safety glazing to windows and the construction of a new brick and concrete ramp with steel handrails etc..	
TOTAL COST	Several Works	£11,138.07	Several Works	£21,994.94
	Allowances	£1,114.00	Allowances	£3,134.00
	TOTAL	£12,252.07	TOTAL	£25,128.94
FUNDING SOURCE	Capital		Capital	
BUDGET PROVISION & PHASING	2010/2011	£12,252.07	2010/11	£25,128.94
ADDITIONAL FUNDING	None		None	
REVENUE IMPLICATIONS	None		Annual capital financing costs	£1,695.00
POLICY IMPLICATIONS	All timber from the trees will be cut and recycled. This supports the Council's Sustainability Policy.		There are no major issues.	
CONSULTATIONS	There are no major issues.		There are no major issues.	
TENDERS	Negotiated contract :		Negotiated contract :	
	1 Dundee Contract Services (Forestry Section)	£11,138.07	1 Dundee Contract Services	£21,994.94
RECOMMENDATION	Acceptance of offer		Acceptance of offer	
ALLOWANCES	Professional Services	£1,114.00	Professional Services	£3,134.00
	TOTAL	£1,114.00	TOTAL	£3,134.00
SUB-CONTRACTORS	None		None	
BACKGROUND PAPERS	None		None	

EDUCATION COMMITTEE - 28 FEBRUARY 2011

CLIENT	Education	
PROJECT REFERENCE	10-6044	
PROJECT	St Mary's Primary School	
DESCRIPTION OF WORKS	Alterations to Classrooms The works comprise alteration works to convert three classrooms into six classrooms.	
TOTAL COST	Several Works	£14,000.00
	Allowances	£1,995.00
	TOTAL	£15,995.00
FUNDING SOURCE	Capital	
BUDGET PROVISION & PHASING	2010/2011	£15,995.00
ADDITIONAL FUNDING	None	
REVENUE IMPLICATIONS	Annual capital financing costs	£1,079.00
POLICY IMPLICATIONS	There are no major issues.	
CONSULTATIONS	There are no major issues.	
TENDERS	Negotiated contract : 1 Dundee Contract Services	£14,000.00
RECOMMENDATION	Acceptance of offer	
ALLOWANCES	Professional Services	£1,995.00
	TOTAL	£1,995.00
SUB-CONTRACTORS	None	
BACKGROUND PAPERS	None	