

REPORT TO: Economic Development Committee - 14 February 2005

REPORT ON: Tenders Received

REPORT BY: City Architectural Services Officer

REPORT NO: 117-2005

PURPOSE OF REPORT

This report details tenders received and requests a decision on acceptance thereof.

RECOMMENDATIONS

Approval is recommended of (1) the acceptance of the tenders submitted by the undernoted contractors and (2) the undernoted total amount, including allowances, for each project:

Project Reference	Project	Contractor	Tender Amount	Total Amount	Finance Available
04-2315	Locksmith Services (2005/2008) - Maintenance Contract	The Lock Shop, Dundee	£63,450.00	£63,950.00	£63,950.00
04-5227	Various Dundee City Council Properties - Servicing and Maintenance of Air Compressors (2005-2009)	BRE Ltd, Dundee	£13,325.00	£14,658.00	£14,658.00
04-4005A	Various Dundee City Council Properties - Water Hygiene Monitoring Programme 2005/2006 - Social Work	Ion Ltd, Coatbridge	£15,000.00	£16,500.00	£16,500.00
04-7341A	Various Dundee City Council Properties - Water Hygiene Monitoring Programme 2005/2006 - Education and Communities	Building Environmental Hygiene Ltd, Dundee	£24,003.00	£26,403.00	£26,403.00
04-624	City Square Complex - Window Replacement	Muirfield (Contracts) Ltd, Dundee	£96,133.89	£113,278.89	£113,278.89

FINANCIAL IMPLICATIONS

The Depute Chief Executive (Finance) has confirmed that funding for the above projects is available as detailed on the attached sheets.

CONSULTATIONS

The Client Department has been consulted with regard to Local Agenda 21 and Equal Opportunities implications and the Chief Executive and the Depute Chief Executives (Support Services) and (Finance) have also been consulted in the preparation of this report.

BACKGROUND PAPERS

Unless stated otherwise on the attached sheets, there are no background papers.

FURTHER INFORMATION

Detailed information relating to the above Tenders is included on the attached sheets.

John T P Porter
City Architectural Services Officer
7 February 2005

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ECONOMIC DEVELOPMENT COMMITTEE - 14 FEBRUARY 2005

CLIENT	Economic Development		Economic Development	
PROJECT REFERENCE	04-2315		04-5227	
PROJECT	Locksmith Services (2005/2008) Maintenance Contract		Various Dundee City Council Properties Servicing and Maintenance of Air Compressors (2005-2009)	
DESCRIPTION OF WORKS	Provision of an emergency call-out service for a period of three years.		Routine inspection, servicing and cleaning of all existing air compressors and associated controls together with urgent and emergency repair works.	
TOTAL COST	Several Works 3 x £21,150	£63,450.00	Several Works	£13,325.00
	Allowances	£500.00	Allowances	£1,333.00
	TOTAL	£63,950.00	TOTAL	£14,658.00
FUNDING SOURCE	Revenue - from the departments to which the service is provided		Departmental Revenue Budgets	
BUDGET PROVISION & PHASING	2005/2006	£21,316.66	2005/2006 to 2009/2010	£14,658.00
	2006/2007	£21,316.67	(Prices shown are current and fixed for the first year. They will be adjusted for inflation in subsequent years)	
	2007/2008	£21,316.67		
ADDITIONAL FUNDING	None		None	
REVENUE IMPLICATIONS	None		None	
LOCAL AGENDA 21	None		None	
EQUAL OPPORTUNITIES	None		None	
TENDERS	Six invited; three received		Two invited; two received <i>Received</i> <i>Checked</i>	
	1 The Lock Shop, Dundee	£21,150.00	1 BRE Ltd, Dundee	£13,325.00 £13,325.00
	2 Tayside Door and Window Specialists, Newbigging	£21,270.00		
	3 Dyno Locks, St. Andrews	£26,800.00		
RECOMMENDATION	Acceptance of lowest tender as shown on the attached model account		Acceptance of the tender	
ALLOWANCES	Professional Services	£500.00	Professional Services	£1,333.00
	TOTAL	£500.00	TOTAL	£1,333.00
SUB-CONTRACTORS	None		None	
BACKGROUND PAPERS	None		None	

ECONOMIC DEVELOPMENT COMMITTEE - 14 FEBRUARY 2005

CLIENT	Economic Development		Economic Development	
PROJECT REFERENCE	04-4005A		04-7341A	
PROJECT	Various Dundee City Council Properties Water Hygiene Monitoring Programme 2005/2006 - Social Work		Various Dundee City Council Properties Water Hygiene Monitoring Programme 2005/2006 - Education and Communities	
DESCRIPTION OF WORKS	Extension of existing contract to undertake monthly, quarterly, bi-annual and annual monitoring of water systems for a further year		Extension of existing contract to undertake quarterly, bi-annual and annual monitoring of water systems for a further year	
TOTAL COST	Several Works	£15,000.00	Several Works	£24,003.00
	Allowances	£1,500.00	Allowances	£2,400.00
	TOTAL	£16,500.00	TOTAL	£26,403.00
FUNDING SOURCE	Departmental Revenue Budgets		Departmental Revenue Budgets	
BUDGET PROVISION & PHASING	2005/2006	£16,500.00	2005/2006	£26,403.00
	(Prices are an assessment of the possible costs of monitoring. The works will be carried out over the next twelve months following which a 5 year monitoring contract will be put in place for all Council properties.)		(Prices are an assessment of the possible costs of monitoring. The works will be carried out over the next twelve months following which a 5 year monitoring contract will be put in place for all Council properties.)	
ADDITIONAL FUNDING	None		None	
REVENUE IMPLICATIONS	None		None	
LOCAL AGENDA 21	To protect the health of all users of the buildings by improving the quality of water services		To protect the health of all users of the buildings by improving the quality of water services	
EQUAL OPPORTUNITIES	None		None	
TENDERS	The works are to be carried out on the basis of rates and percentage adjustments negotiated with a contractor specialising in this type of work.		The works are to be carried out on the basis of rates and percentage adjustments negotiated with a contractor specialising in this type of work.	
	1 Ion Ltd, Coatbridge	£15,000.00	1 Building Environmental Hygiene Ltd, Dundee	£24,003.00
RECOMMENDATION	Acceptance of offer		Acceptance of offer	
ALLOWANCES	Professional Services	£1,500.00	Professional Services	£2,400.00
	TOTAL	£1,500.00	TOTAL	£2,400.00
SUB-CONTRACTORS	None		None	
BACKGROUND PAPERS	Tender Report approved by the Director of Social Work on 18 May 2004 recommending acceptance of Ion Ltd for monitoring work in 2004/2005		Tender Report approved by the Education Committee on 17 May 2004 recommending acceptance of BEH Ltd for risk assessment and monitoring work in 2004/2005	

ECONOMIC DEVELOPMENT COMMITTEE - 14 FEBRUARY 2005

CLIENT	Economic Development		
PROJECT REFERENCE	04-624		
PROJECT	City Square Complex Window Replacement		
DESCRIPTION OF WORKS	Renewal of 40 windows to the Shore Terrace elevation with new double glazed steel casement windows		
TOTAL COST	Several Works	£96,133.89	
	Allowances	£17,145.00	
	TOTAL	£113,278.89	
FUNDING SOURCE	Capital		
BUDGET PROVISION & PHASING	2005/2006	£113,278.89	
ADDITIONAL FUNDING	None		
REVENUE IMPLICATIONS	None		
LOCAL AGENDA 21	None		
EQUAL OPPORTUNITIES	None		
TENDERS	Four invited; three received	<i>Received</i>	<i>Checked</i>
	1 Muirfield (Contracts) Ltd, Dundee	£93,834.04	£96,133.89
	2 Forman Construction Ltd, Dundee	£122,331.06	£122,331.06
	3 Dundee Contract Services	£124,614.00	£124,614.00
RECOMMENDATION	Acceptance of lowest tender		
ALLOWANCES	Planning Supervisor	£937.00	
	Professional Services	£16,208.00	
	TOTAL	£17,145.00	
SUB-CONTRACTORS	Crittall Windows Ltd, Essex	Window Installation	
BACKGROUND PAPERS	None		

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04-2315

Locksmith Services (2005/2008)

Maintenance Contract

MODEL ACCOUNT

Call Out Work

Call out during working hours

Call out including first hour

Hourly rate thereafter

Call out outwith working hours

Call out including first hour

Hourly rate thereafter

Material

Tender Assessment

Order:

The Lock Shop				Tayside Door and Window Specialists				Dyno Locks			
500 hrs	£25.00/hr	£12,500.00		500 hrs	£25.00/hr	£12,500.00		500 hrs	£35.00/hr	£17,500.00	
100 hrs	£20.00/hr	£2,000.00		100 hrs	£18.00/hr	£1,800.00		100 hrs	£22.00/hr	£2,200.00	
20 hrs	£25.00/hr	£500.00		20 hrs	£38.00/hr	£760.00		20 hrs	£60.00/hr	£1,200.00	
20 hrs	£20.00/hr	£400.00		20 hrs	£23.00/hr	£460.00		20 hrs	£45.00/hr	£900.00	
£5,000.00	plus 15%	£5,750.00		£5,000.00	plus 15%	£5,750.00		£5,000.00	plus 0%	£5,000.00	
			£21,150.00				£21,270.00				£26,800.00
			LOWEST				2nd				3rd