

**DUNDEE CITY COUNCIL**

**REPORT TO: SOCIAL WORK AND HEALTH COMMITTEE – 28 MARCH 2016**

**REPORT ON: COMMUNITY EQUIPMENT AND ADAPTATIONS CRITERIA**

**REPORT BY: HEAD OF SERVICE STRATEGY, INTEGRATION, PERFORMANCE AND SUPPORT SERVICES**

**REPORT NO: 115-2016**

**1.0 PURPOSE OF REPORT**

- 1.1 This report seeks approval of the Social Work and Health Committee to the proposed Joint Community Equipment and Adaptations Criteria (thereafter known as the Joint Criteria).
- 1.2 Reference is made to the meeting of Social Work and Health Committee held on 25 June 2007 (Article III refers) where report 700-2006 was approved in relation to Criteria for the Provision of Equipment and Adaptations in the Homes of People with Disabilities.

**2.0 RECOMMENDATIONS**

It is recommended that Social Work and Health Committee:

- 2.1 Approve, for its interest, the updated Joint Criteria for Equipment and Adaptation as appended to this report 'Joint Criteria for the Provision of Equipment and Adaptations in the Homes of People with Disabilities Who Live in Dundee'.
- 2.2 Instructs the Head of Service, Strategy, Integration, Performance and Support Services to arrange for information about the Joint Criteria to be made available on Dundee City Council website and in other appropriate formats.
- 2.3 Agree that, further to section 4.4 of this report that prescribers of equipment and adaptations are provided training on the Joint Criteria to support its effective implementation.
- 2.4 Request the Health and Social Care Integration Joint Board consider the Joint Criteria for review within a two year period of their introduction.

**3.0 FINANCIAL IMPLICATIONS**

- 3.1 The cost of providing equipment and adaptations in the homes of people with disabilities will be met from within existing equipment and adaptation budget.
- 3.2 The Joint Criteria enable Dundee City Council and NHS Tayside to continue to provide equipment and adaptations at no cost to people with a disability which limits their ability to live independently.

## **4.0 MAIN TEXT**

### **4.1 Background to the Joint Criteria**

On 25 June 2007 the Social Work and Health Committee approved the Criteria for the Provision of Equipment and Adaptations in the Homes of People with Disabilities for use by the Social Work Occupational Therapy Service. Since approval of that criteria, policy and legislation has been introduced which integrates health and social care and promotes the delivery of outcome focused, locality based and personalised support.

In particular, the Scottish Government Adaptations Aids and Equipment Advice Note was published in May 2015. It sets out the requirements to delegate housing adaptations, amongst some other housing related functions, to Integrated Joint Boards.

The Advice Note informs that where equipment and adaptations are provided, these services, along with the resources which fund this support, must be included in the integration arrangements. This means that the assessment, planning for and resources to undertake and fund these adaptations (both under the scheme of assistance and the HRA) will be delegated to the Integrated Joint Board.

### **4.2 Equipment and Adaptations Funding**

Within Dundee, equipment is provided on a free loan basis to people with a disability which limits their ability to live independently. The financial resource is equally funded by Dundee City Council and NHS Tayside.

Funding for adaptations is dependent on a person's housing tenure and the type of adaptation required. Tenants of Dundee City Council and Registered Social Landlords are provided with adaptations at no cost to them. For major adaptations, Owner Occupiers and Landlords can apply for grant assistance.

### **4.3 Development of the Joint Criteria**

The assessment and prescription of equipment is undertaken by Occupational Therapists, Nurses and Physiotherapists from across Dundee City Council and NHS Tayside. The assessment and prescription of adaptations is undertaken by Occupational Therapists. Each professional is required to adhere to their professional codes of practice and legislative requirements when making an assessment and prescription of equipment and adaptations.

To respond effectively to integrated arrangements and ensure the safe, equitable and consistent prescription of equipment and adaptations the Joint Criteria was developed through:

- Bringing together previously separate Social Work, Housing and NHS Tayside Equipment and Adaptations Guidance and Criteria into one Joint Criteria.
- Reviewing legal, policy and guidance requirements to ensure the safe prescription of equipment and adaptations.
- Consultation with Users, Dundee Access Group, Public and Stakeholders in terms of accessibility, layout and content of the Joint Criteria. The feedback provided led to a re-draft of the document so that it was more accessible and led to the inclusion of keysafes.
- Consultation with Elected Members by way of a briefing session. This feedback led to the addition of external step lifts, subject to building regulations, as a means of accessing property and a clearer explanation of the funding arrangements for adaptations.

#### 4.4 **Joint Community Equipment and Adaptions Criteria**

The purpose of the Joint Criteria is to ensure that people with a disability receive equity, consistency and transparency in how decisions are made about access to equipment and adaptations.

It enables Dundee City Council, NHS Tayside and the Integrated Joint Board to continue to provide equipment and adaptations at no cost to people with a disability.

The Joint Criteria set out the aims, principles and eligibility criteria for equipment and adaptations and provides useful information about equipment and adaptations. It supports the Integration Joint Board to meet the requirements set out by the Scottish Government Adaptations Aids and Equipment Advice Note and Scottish Government Community Equipment Guidance by ensuring:

- An integrated, equitable, safe, consistent and person centred approach to the prescription of equipment and adaptations.
- Provision of a clear explanation of the reason for eligibility for equipment and adaptations to Service Users, Carers and the Public.
- That people with a disability are encouraged and supported to live as independently as possible and with that maximise their own abilities and achieve their own personal outcomes.

A learning framework has been established to complement the Joint Criteria so that all prescribers are provided with support to implement the Joint Criteria and provide person centered advice and information regarding provision of equipment and adaptations.

#### 5.0 **POLICY IMPLICATIONS**

5.1 This Report has been screened for any policy implications in respect of Sustainability, Strategic Environmental Assessment, Anti-Poverty, Equality Impact Assessment and Risk Management.

5.2 An Equality Impact Assessment is attached to the report.

#### 6.0 **CONSULTATIONS**

The Chief Executive, Executive Director of Corporate Services and Head of Democratic and Legal Services were consulted in the preparation of this report.

#### 7.0 **BACKGROUND PAPERS**

7.1 Scottish Government Adaptations Aids and Equipment Advice Note (May 2015).

**Laura Bannerman**  
**Head of Service**  
**Strategy, Integration, Performance and Support Services**

**18<sup>th</sup> March 2016**



**EQUALITY IMPACT ASSESSMENT TOOL**

**Part 1: Description/Consultation**

<b>Is this a Rapid Equality Impact Assessment (RIAT)?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Is this a Full Equality Impact Assessment (EQIA)?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
<b>Date of Assessment:</b> 7 <sup>th</sup> March 2016	<b>Committee Report Number:</b> 115-2016
<b>Title of document being assessed:</b>	Community Equipment and Adaptions Criteria
<b>1. This is a new policy, procedure, strategy or practice being assessed</b> (If yes please check box) <input checked="" type="checkbox"/>	<b>This is an existing policy, procedure, strategy or practice being assessed?</b> (If yes please check box) <input type="checkbox"/>
<b>2. Please give a brief description of the policy, procedure, strategy or practice being assessed.</b>	This is a joint Dundee City Council and NHS Tayside Access to Equipment and Adaptations Criteria. It provides information about eligibility for equipment and adaptations.
<b>3. What is the intended outcome of this policy, procedure, strategy or practice?</b>	The purpose of the Joint Criteria is to ensure that people with a disability receive equity, consistency and transparency in how decisions are made about access to equipment and adaptations. It enables Dundee City Council, NHS Tayside and the Integrated Joint Board to continue to provide equipment and adaptations at no cost to people with a disability
<b>4. Please list any existing documents which have been used to inform this Equality and Diversity Impact Assessment.</b>	No other documents
<b>5. Has any consultation, involvement or research with protected characteristic communities informed this assessment? If yes please give details.</b>	Yes. There was consultation with Service Users and Public consultation via Dundee City Council Website. A wide range of relevant staff from Social Work and Health were invited to comment. Dundee Access Group were consulted. The feedback informed a re draft of the Criteria so that it was more accessible and person centred.
<b>6. Please give details of council officer involvement in this assessment.</b>  (e.g. names of officers consulted, dates of meetings etc)	Consultation took place with Team Manager, Occupational Therapy, Special Needs Housing Coordinator, Head of Community Care, Head of Housing, Head of Strategy and Performance, Chief Financial Officer, Chief Officer.

	Consultation also took place with NHS Tayside staff members, 3 <sup>rd</sup> Sector by way of a stakeholder survey.
<b>7. Is there a need to collect further evidence or to involve or consult protected characteristics communities on the impact of the proposed policy.</b>	No

## Part 2: Protected Characteristics

Which protected characteristics communities will be positively or negatively affected by this policy, procedure or strategy?

NB Please place an X in the box which best describes the "overall" impact. It is possible for an assessment to identify that a positive policy can have some negative impacts and visa versa. When this is the case please identify both positive and negative impacts in Part 3 of this form.

If the impact on a protected characteristic communities are not known please state how you will gather evidence of any potential negative impacts in box Part 1 section 7 above.

	Positively	Negatively	No Impact	Not Known
<b>Ethnic Minority Communities including Gypsies and Travellers</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Gender</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Gender Reassignment</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Religion or Belief</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>People with a disability</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Age</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Lesbian, Gay and Bisexual</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Socio-economic</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Pregnancy &amp; Maternity</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Other (please state)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Part 3: Impacts/Monitoring

<p><b>1. Have any positive impacts been identified?</b></p> <p>(We must ensure at this stage that we are not achieving equality for one strand of equality at the expense of another)</p>	<p>This Criteria aims to achieve equity, consistency and transparency in how decisions are made about access to equipment and adaptations.</p> <p>It enables Dundee City Council, NHS Tayside and the Integrated Joint Board to continue to provide equipment and adaptations at no cost to people with a disability</p>
<p><b>2. Have any negative impacts been identified?</b></p> <p>(Based on direct knowledge, published research, community involvement, customer feedback etc. If unsure seek advice from your departmental Equality Champion.)</p>	<p>Potentially the person may perceive a negative impact where he/she does not meet eligibility criteria for provision of equipment and adaptations that he/she would like but are assessed as not requiring these particular adaptations or equipment to maximise his/her abilities live as independently as possible.</p>
<p><b>3. What action is proposed to overcome any negative impacts?</b></p> <p>(e.g. involving community groups in the development or delivery of the policy or practice, providing information in community languages etc. See Good Practice on DCC equalities web page)</p>	<p>Provision of advice and information and signposting where a person does not meet criteria for provision of adaptations.</p> <p>Offer of community rehab where appropriate to maximise a persons abilities to live independently and meet their outcomes.</p>
<p><b>4. Is there a justification for continuing with this policy even if it cannot be amended or changed to end or reduce inequality without compromising its intended outcome?</b></p> <p>(If the policy that shows actual or potential unlawful discrimination you must stop and seek legal advice)</p>	<p>This policy intends to achieve equity, consistency and transparency in decision making about access to equipment and adaptations.</p>
<p><b>5. Has a 'Full' Equality Impact Assessment been recommended?</b></p> <p>(If the policy is a major one or is likely to have a major impact on protected characteristics communities a Full Equality Impact Assessment may be required. Seek advice from your departmental Equality lead.)</p>	<p>No</p>
<p><b>6. How will the policy be monitored?</b></p> <p>(How will you know it is doing what it is intended to do? e.g. data collection, customer survey etc.)</p>	<p>The Joint Criteria will be monitored through the following means:</p> <p>Equipment and Adaptations Steering Group Listening to customers during assessment and monitoring processes. Customer and stakeholder survey on an annual basis.</p>

#### Part 4: Contact Information

<b>Name of Department or Partnership</b>	Health and Social Care Partnership
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Type of Document	
Human Resource Policy	<input type="checkbox"/>
General Policy	<input type="checkbox"/>
Strategy/Service	<input type="checkbox"/>
Change Papers/Local Procedure	<input checked="" type="checkbox"/>
Guidelines and Protocols	<input type="checkbox"/>
Other	<input type="checkbox"/>

Manager Responsible		Author Responsible	
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<b>Signature of author of the policy:</b>	Alexis Chappell	<b>Date:</b>	10/03/16
<b>Signature of Director/Head of Service:</b>	Laura Bannerman	<b>Date:</b>	10/03/2016
<b>Name of Director/Head of Service:</b>	Laura Bannerman		
<b>Date of Next Policy Review:</b>	N/A		





**JOINT  
CRITERIA FOR THE PROVISION  
OF EQUIPMENT AND  
ADAPTATIONS  
  
IN THE HOMES  
OF  
  
PEOPLE WITH DISABILITIES  
WHO LIVE IN DUNDEE**

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## **INTRODUCTION**

Dundee City Council and NHS Tayside have established this Joint Access to Equipment and Adaptations Criteria for people with disabilities of all ages who live in Dundee on a permanent or temporary basis.

It was produced jointly by Social Work, Housing and Health Services to ensure that in providing equipment and adaptations:

- You have a positive experience of the service provided;
- You are supported to live independently through provision of equipment and/ or adaptations;
- You and your family members or unpaid carers feel that your views are taken into consideration;
- You receive your equipment and/ or adaptations promptly;
- Your equipment and/ adaptations are safe for use by you, your family members/ paid and unpaid carers following suitable instruction and;
- All our practitioners are suitably trained and competent to prescribe and provide equipment and adaptations.

Equipment is provided on a free loan basis for as long as it is required. Please note that adaptations may have some cost implications and these are detailed in Appendix 4.

In Dundee, we have defined equipment as being items that are portable and adaptations are items that are fixed.

Contact details of services are located in Appendix 3.

## **WHAT IS ELIGIBILITY CRITERIA?**

Eligibility Criteria are statements about the conditions and circumstances which allow access to Social Work, Housing and Health Services.

Whether or not equipment and adaptations are provided will depend on your assessed need including the risk of providing the equipment and/or adaptation to you. Each of these elements are not static and will vary over time.

Eligibility Criteria assist Local Authorities and NHS Boards to demonstrate equity, consistency and transparency in how decisions are made about how we use public funds.

## PRINCIPLES

In line with Scottish Government Guidance on the [Provision of Equipment and Adaptations](#) we use the following principles to apply our eligibility criteria:

- ✓ Access to assessment and provision of equipment and adaptations will always be fair and consistent;
- ✓ You will always be encouraged and supported to live as independently as possible by maximising your own abilities and achieving your outcomes;
- ✓ Your views are important to us and we will listen to you as part of the assessment;
- ✓ You will be treated with dignity and respect and we will be reliable;
- ✓ You will be provided with advice and information to enable you to make informed decisions about the outcomes you wish to achieve which includes information about what equipment, or adaptations, may be available to you as well as any costs involved;
- ✓ You will face no discrimination on the grounds of race, disability, gender, age, sexual orientation, religion or belief;
- ✓ You will receive reasons for any decisions made about equipment and adaptations;
- ✓ We will prioritise referrals based on urgency of your need and risk and this will allow us to decide how quickly your assessment for equipment and/or adaptations will take place.

Where you are not eligible for services we will provide you with advice and information or you will be directed to alternative sources of assistance.

Practice will be centred on you and your carers at all times. You can be assured that practitioners will be supported to have awareness of and sensitivity to how the above factors affect people's cultural and lifestyle choices, incorporating this into any service planning, individual assessment and/or intervention where possible.

Prescribers of equipment and adaptations are required to work within their professional codes of practice and within the law when making an assessment and decision about whether to provide equipment and/or adaptations. Appendix 2 provides a list and an overview of our legislative requirements, good practice guidance and a list of professional bodies.

## OUR ELIGIBILITY CRITERIA FOR EQUIPMENT AND ADAPTATIONS

In order to qualify for provision of equipment and adaptations in your accommodation you must:

- Live in Dundee;

*And*

- Have a disability which limits your ability to live independently;

*And*

- Live in accommodation which can provide suitable, safe and an accessible environment for you, your family, paid and unpaid carers once the equipment and/or adaptation is installed. *By suitable and accessible we mean that your home must be adaptable for use to suit your current and predicted future needs. By safe we mean that you, your family, paid and unpaid carers will not be injured as a result of installation of equipment and/or adaptation;*

*And*

- Have a housing tenure and/or permission from your landlord which allows us to install equipment and/or adaptations. Please see Appendix 4 which provides more information about tenure;

*And*

- Meet the individual criteria for the type of equipment and/or adaptation you have requested. These are outlined in Appendix 1.

Please note:

If you have a life limiting illness, we will provide equipment to assist with activities of daily living.

We can provide a holiday loan of up to 6 weeks for people on holiday/respite in Dundee should they meet the other criteria outlined above.

Alternative sources of heating, replacement of windows or insulation of houses are not provided as these are not specific to the needs of people with disabilities.

There is a separate criterion for people who live within a care setting to meet national guidance.

## **APPENDIX 1 – INDIVIDUAL EQUIPMENT AND ADAPTATIONS CRITERIA**

### **1 BATHROOM EQUIPMENT AND ADAPTATIONS**

[Dundee Independent Living Centre](#) provides information about what types of bathroom equipment and adaptations are available in Dundee and links to helpful information and advice.

#### **1.1 Bathroom Equipment**

Basic bathing equipment such as bath boards, bath seats, grab rails, shower seating will be recommended following assessment when you:

- Can bathe independently with assistance of basic bathing equipment;

*Or*

- Require help bathing from your unpaid carer/care staff.

#### **1.2 Bath-lift (Equipment)**

A bath-lift will be recommended following assessment when you:

- Are unable to bathe independently with basic equipment, but would be safe and independent, on your own, or with the assistance of an unpaid carer/ care staff;

*Or*

- Require to be bathed as part of a prescribed treatment and there is no alternative. This bath-lift will only be supplied by a Community Nurse where they can evidence the treatment;

*Or*

- Have a terminal illness and you would be safe in its use, independently or with the assistance of an unpaid carer/ care staff.

A bath-lift will not be considered where:

- There is an over-bath shower in the property. Exceptions will be made for health reasons for people with breathing difficulties who are unable to tolerate the shower spray (people with Chronic Obstructive Pulmonary Disease, Emphysema, and Asthma etc.);
- There are children and other household members who require baths and installing the bath-lift will prevent them from having a bath;
- The bath-lift is likely to be required for more than 5 years. You would therefore be provided with an over-bath shower.

### 1.3 Overbath Showers (Adaptation)

An over-bath shower eliminates the need for you to have to lower yourself down to the bottom of the bath to have a traditional bath as you can wash yourself if standing or sitting at a height similar to the edge of the bath. Having an over-bath shower allows the flexibility of potential other household members to have a bath.

An over-bath shower will be recommended following assessment when you:

- Cannot use available appropriate equipment because of functional impairment, but can transfer onto showering equipment with assistance from an unpaid carer/care staff;

*Or*

- Could be independent with self care with an over-bath shower, used in conjunction with appropriate equipment (i.e. swivel bather, shower board rails);

*Or*

- Are incontinent of urine and/or faeces;

*Or*

- Live with others who may require use of the bath;

*Or*

- Are epileptic and assisted bathing is required;

*Or*

- Live in a house where it is not technically feasible to fit equipment because of limited space within the bath/bathroom.

## 1.4 Level Access Showers (Adaptation)

A level access shower will be recommended following assessment when due to your disability you:

- Cannot use an over-bath shower, even with help and/or equipment;  
*Or*
- Are wheelchair-dependent and could access and use the shower facility independently;  
*Or*
- Will have the ability to have a shower without your unpaid or paid carer having to lift/ move you;  
*Or*
- Have no alternative means of bathing as bathroom equipment, bath-lift or over-bath shower have been assessed as unsuitable for your use.

*And in addition to having met one of these criteria in relation to your abilities, the:*

- Bathroom layout must allow sufficient circulation space so that installation of a level access shower will enable you to have safe and easy exit from the shower and your bathroom;  
*And*
- Bathroom must be on ground level. If your Bathroom is upstairs it must be safely accessible to you either independently or by way of a stairlift or lift;  
*And*
- External access must be level or rampable or accessible by an external step lift in accordance with building regulations;  
*And*
- Property is likely to meet your current and predicted future needs and you will likely live in your property for at least five years.

### **Additional Information**

We do not replace a shower with a bath. Where you are undergoing treatment for a condition that may be negatively affected by a shower spray or standing for periods of time on your own, we will require a letter from your general practitioner confirming that your treatment will not be affected by installation of a level access shower and you will not be at risk of injury.



## **1.5 Spa Baths and Hydrotherapy Baths**

We do not provide treatment baths e.g. spa baths, hydrotherapy baths.

## **1.6 Toilet Adaptations (Equipment)**

A toilet adaptation will be recommended following assessment when you:

- Require the equipment to use the toilet more easily, safely and independently;

*Or*

- Require provision of a special toilet with electrically operated washing and drying facilities where you cannot otherwise attend to your personal hygiene;

*Or*

- Require a standard commode when you are unable to access your existing toilet and a commode will be safe and independent in its use;

*Or*

- Require an adjustable height commode as the standard height commode will be unsuitable.

Wheeled commodes may be considered where there is a need for transportation between areas such as bed and toilet with a commode facility, and/or where turning space is restricted.

## **1.7 Chemical Toilets (Equipment)**

Chemical toilets will be supplied on a temporary basis when your disability prevents you accessing the existing toilet and you have no means of emptying a commode. The chemicals required for use with these are a matter of private purchase. The chemicals can be purchased locally.

## **1.8 Downstairs Toilets (Adaptation)**

A downstairs toilet will be recommended following assessment when you will have access to all the necessary facilities e.g. bedroom, living room, kitchen, washing facilities and external access on one level.

## 2 CHAIR AND CHAIR ACCESSORIES

[Dundee Independent Living Centre](#) provides information about what types of chair equipment is available in Dundee and links to helpful information and advice.

### 2.1 Chair Accessories (Equipment)

Chair accessories will be recommended following assessment when you:

- Have no suitable chair and you require basic chair raising units and/or foam cushions to enable you to transfer on/off independently and safely and it is technically possible (reclining chair cannot be raised) to raise the chair safely;

*Or*

- Require chair raising units to enable mobile hoist access;

*Or*

- Have no suitable chair and it is technically possible to raise a settee safely.

#### **Additional Information**

A standard proforma for chair details (height, width, etc) will also be supplied to enable you to purchase a suitable chair at a future date.

If you have been provided with the above proforma and purchased new furniture of unsuitable dimensions, an alternative chair raising unit will not be supplied.

Where a chair is not technically suitable for raising, advice will be given regarding the specific requirements for purchasing a new chair (standard proforma for chair prescription and Independent Living Centre details).

### 2.2 Orthopaedic Chairs (Equipment)

An orthopaedic chair will be supplied for six weeks to support your recovery where you have returned from hospital following a hip replacement and where your chair at home is unsuitable for raising.

### **2.3 Rise Recliner Chairs (Equipment)**

A rise recliner chair will be recommended following assessment when you:

- Have a chair that cannot be adapted to allow safe and independent transfers, and you would not be able to transfer from an orthopaedic chair;

*Or*

- Have a significant medical condition as determined by your District Nurse or GP which means that you would be unable to sleep in a bed.

A rise recliner chair will **not** be recommended when you would be unsafe transferring due to a neurological condition or cognitive impairment.

### **2.4 Specialist Seating for Children (Equipment)**

Specialist seating for children will be recommended following assessment when a child:

- Has specific support needs, though not purely for postural support to encourage activity (e.g. playing, feeding, etc.);

*Or*

- Has had a paediatric Occupational Therapy assessment which identifies requirement for a specialist multi-adjustable support seating.

### **2.5 Specialist Seating for Adults (Equipment) (NHS Wheelchair Criteria)**

Specialist seating for adults will be recommended following assessment where you:

- Will be confined to a wheelchair if a multi-adjustable seating system is not provided and the persons home has the space for a multi-adjustable seating system to be installed and manual handling to be undertaken safely during transfer from the person's wheelchair to the multi-adjustable system;

*Or*

- Have pressure issues and fulfil the criteria for a riser recliner chair.

### **3 HOISTS AND SLINGS**

[Dundee Independent Living Centre](#) provides information about what types of hoists and slings are available in Dundee and links to helpful information and advice.

#### **3.1 Doherty Bed Hoists (Equipment)**

Doherty bed hoists will be recommended following assessment to facilitate safe transfers where you:

- Are unsafe transferring with a mobile hoist, and/or a mobile hoist would put your unpaid or paid carer at risk of injury, due to space restrictions;

*Or*

- Have insufficient activity space to manoeuvre a mobile hoist.

#### **3.2 Ceiling Tracking Hoists (Adaptation)**

Ceiling tracking hoists will be recommended following assessment to facilitate safe transfers where you:

- Are unsafe transferring with a mobile hoist, and/or a mobile hoist would put your unpaid or paid carer at risk of injury, due to space restrictions;

*Or*

- Have insufficient activity space to manoeuvre a mobile hoist;

*Or*

- Have a home which is fully wheelchair accessible and can accommodate a ceiling track hoist.

### **3.3 Portable Tracking Hoists (Equipment)**

Portable tracking hoists will be recommended following assessment to facilitate safe transfers where you:

- Are unsafe transferring with a mobile hoist, and/or a mobile hoist would put your unpaid or paid carer at risk of injury, due to space restrictions;  
*Or*
- Have insufficient activity/space to manoeuvre a mobile hoist;  
*Or*
- Are awaiting re-housing to more suitable accommodation;  
*Or*
- Are in a terminal phase of illness and your care is taking place out with the usually designated room e.g. a dining room is being used as a temporary downstairs bedroom.

### **3.4 Standaids (Equipment)**

Standaids will be recommended following assessment to facilitate safe transfers where you:

- Have some weight bearing ability but require additional support;  
*And*
- Have the cognitive ability to be able to follow instructions;  
*And*
- A standaid would enable your transfers to take place.

### **3.5 Passive Hoists Access (Equipment)**

Passive hoists will be recommended following assessment to facilitate safe transfers where you:

- Are unsafe transferring with a standaid and/or a standaid would put the persons unpaid or paid carer at risk of injury;

*Or*

- Have fluctuating ability to weight bear or are non-weight bearing;

*Or*

- Have sufficient activity space to manoeuvre a mobile hoist.

### **3.6 Slings (Equipment)**

Slings are used with hoists. Slings will be recommended following assessment where you have been individually assessed for a sling which fulfils your functional needs.

Please note a care instruction which includes washing information is provided.

#### **4 BEDS AND BED ACCESSORIES (EQUIPMENT)**

[Dundee Independent Living Centre](#) provides information about what types of beds and bed accessories are available in Dundee and links to helpful information and advice.

Beds and bed accessories will be recommended following assessment where you require:

- A basic back rest to be elevated in bed in a static position;
- Mattress inclinators to be able to move you from lying down to sitting and where bed rails or a backrest would not be appropriate;
- Bed raising units to enable hoist access or to allow you to transfer safely and independently from a more appropriate height;
- Bed safety rails (cot sides) to prevent you from falling/ rolling out of bed and it is technically possible to adapt your bed. Where you are at risk of climbing out of the bed or being trapped in the bed the bed safety rails will not be considered. Bumpers will be supplied for the bed safety rails if required to prevent injury;
- Bed rails to assist you to transfer in and out of bed where it is technically possible to adapt your bed;
- A Hospital profiling bed as your own bed cannot be adapted to enable you to safely transfer in and out of your own bed or where the profiling aspects of the bed are required to assist your carer/care staff in the delivery of your care.

You will be individually assessed for an appropriate mattress which is compatible with your pressure needs.

## 5 STAIRLIFTS

[Dundee Independent Living Centre](#) provides information about what types of stairlifts are available in Dundee and links to helpful information and advice.

### 5.1 Internal Stairlifts (Adaptation)

Stairlifts are a short term solution to the promotion of your independence. Alternative solutions will be considered where you require long term support.

Internal Stairlifts will be recommended following assessment where you:

- Are unable to negotiate stairs without unreasonable risk to your health and physical wellbeing;

*And*

- Can transfer safely and independently on and off the stairlift without the assistance of another person or equipment;

*And*

- Require to access facilities on both levels of your accommodation;

*And*

- Have no alternative means of accessing facilities on both levels of your accommodation as they have been assessed as unsuitable for your use.

*And in addition to having met all of these criteria in relation to your abilities and personal situation:*

- The external access must be level or rampable or accessible by an external step lift in accordance with building regulations. This is so that your property is adaptable for use to suit your current and predicted future needs;

*And*

- Your property layout allows sufficient circulation space so that installation of a stairlift will enable you, other household members, paid and unpaid carers to have safe and easy exit from your property.

Internal stairlifts will **not** be considered where a risk of injury (such as a fall) to either you or other household members is identified during the assessment.



Below is a list of possible but not exhaustive list of circumstances where risk of injury may be present:

- Where children who are either living permanently on or visiting on a regular basis can access and use the stairlift easily and in doing so are at risk of injury and/or falls;
- Where you are at risk of fall and injury and your carer/paid carers are at risk of musculoskeletal injury as your carer/paid carers cannot safely and independently transfer you from the stairlift;
- Where there is insufficient circulation and/or stair room space and installation of a stairlift will prevent safe and easy exit from the property in event of a fire;
- When you would be unsafe transferring due to a neurological condition or cognitive impairment.

### **Additional Information**

Stairlifts generally remain safe for use, where use has been appropriate and you have maintained the stairlift, for approximately five years.

Where it is identified that you will require an internal stairlift for more than five years, you will be asked to consider whether or not wheelchair adapted or single level accommodation is a more suitable option for you to enable you to live more independently.

In addition, where it is identified that you will require an internal stairlift for more than five years but do not wish to move accommodation, you should be aware that you will be asked to meet costs of repair or replacement of the stairlift.

## **5.2 External Stairlifts**

Dundee City Council and NHS Tayside do not recommend or provide external stair-lifts in accordance with Report No 210 -2001, titled: Best Value Review of Housing and Related Services for People with Physical Disabilities: Continuous Improvement Proposals.

## 6. ACCESS AND EXTERNAL ADAPTATIONS

[Dundee Independent Living Centre](#) provides information about what types of access and external adaptations are available in Dundee and links to helpful information and advice.

### 6.1 Ramps Access (Adaptation)

Ramps will be recommended following assessment where due to your disability you:

- Have been prescribed a self-propelling *or* electric wheelchair for indoor and outdoor use by NHS Tayside;

*Or*

- Use an attendant propelled wheelchair prescribed by NHS Tayside where you have mechanical assistance to transfer e.g. use a hoist. You must also be unable to self propel or use an electric wheelchair due to either physical limitation or cognitive impairment;

*And*

- Have a property that can be ramped or be accessed by an external step lift, in accordance with building regulations and within the current economic cost of £5000 (this figure will be reviewed on a yearly basis in line with economic changes);

*And*

- All necessary facilities in the property will be accessible i.e. bedroom, living room, kitchen, toilet and washing facilities.

### Additional Information

Where you have obtained a non prescribed wheelchair or scooter, Dundee Independent Living Centre will provide information in relation to alternative ramping and storage options.

## **6.2 Portable Ramps Access (Equipment)**

Portable ramps will be recommended following assessment where due to your disability you:

- Will require use of a ramp for occasional use only, for example, social/recreational outings;

*And*

- Have a property in which a temporary ramp can be safely fitted.

## **6.3 Handrails (Adaptation)**

Handrails at access steps will be recommended following assessment where the handrails will promote a persons safety.

## **6.4 Steps Access (Adaptation)**

Alteration to a maximum of three steps at the entrance to a property will be recommended following assessment where;

- Alterations to the steps will promote your safety;

*And*

- You live in a property in which it is technically possible to alter steps.

## **Additional Information**

The alteration will include widening of the narrow top step to standard width and platforming of the second step if appropriate in order to facilitate your safety.

## **6.5 Paths Access (Adaptation)**

Widening of a path will be recommended following assessment where you;

- Require the path leading to your main house door from your garden entrance to be widened to facilitate use of walking aids or wheelchair if your existing path is too narrow to afford safe and easy access;

*And*

- Have a property in which it is technically possible to widen the path;

*And*

- Have a path that is in good repair.

### **Additional Information**

If your path is in poor repair, it is the responsibility of your landlord or property owner to make it good.

## **6.6 Fences (Adaptation)**

Installation of a fence will be recommended following assessment where a child requires the garden area to be blocked off to create a safe play area and:

- Is aged over 3 years but under 16 years and has been diagnosed and assessed by a consultant paediatrician with a condition that means the child will place themselves at risk should they not have fencing to create a safe play area;

*And/ Or*

- Is aged under 5 years of age and has a parent who has a sensory impairment or who is physically disabled to the extent of being unable to reach the child quickly;

*And*

- You have a property in which it is technically possible to install a fence.

## 6.7 Hard Standings/Dropped Kerbs at house (Adaptation)

Hard standings/dropped kerbs will be recommended following assessment where you:

- Have been prescribed a self-propelling or electric wheelchair for indoor and outdoor use on a full-time basis by NHS Tayside;

*And*

- Are the car driver;

*And*

- Have a property in which it is technically possible to install a hard standing/dropped kerb.

Hard standings/dropped kerbs will be recommended where a child under the age of 16:

- Has been prescribed a self-propelling or electric wheelchair for indoor and outdoor use on a full-time basis by NHS Tayside;

*And*

- Their parent/or foster carer is a car driver;

*And*

- Has a property in which it is technically possible to install a hard standing/dropped kerb.

We do not provide hard standings/dropped kerbs where your paid or unpaid carers can push you to a safe place to access a vehicle.

## 6.8 Door Entry Systems (Adaptation)

Door entry systems will be recommended following assessment where your mobility is significantly impaired and:

- Access to the door is either impossible or puts you at severe risk of falling;

*And*

- Have a property in which it is technically possible to install a door entry system.

### Additional Information

It must be noted that a door entry system may affect domestic insurance and are not compatible with most PVC door systems. Therefore, they cannot be provided in all situations. When a door entry system is in place, further provision of a key safe will not be considered.

## 6.9 Automatic Door Openers (Adaptation)

An automatic door opening system on the main entrance to the property will be recommended following assessment where you:

- Have been prescribed a self-propelling or electric wheelchair for indoor and outdoor use on a full-time basis by NHS Tayside;

*Or*

- Your mobility is significantly impaired and you would otherwise be confined to the house;

*And in relation to your property*

- Have a property in which it is technically possible to install an automatic door opening system.

### Additional Information

It must be noted that an automatic door opening system may affect domestic house insurance. Therefore, they cannot be provided in all situations.

## **6.10 Key Safes (Adaptation)**

We respect your right to privacy and recognise that an external adaptation may draw attention to your home. Due to this we will only recommend a key safe where you are unable to open your front door in the circumstances noted below.

Key safes will be recommended where you:

- Are receiving care/health services to assist you into bed and out of bed or an interval of night care and/or care/health staff using a hoist to transfer you;

*And/ Or*

- Have a property which has internal stairs from your living area to your front door or you live in a block of flats.

### **Additional Information**

Where you live in a Council owned block of flats, a fob for opening the external door will be obtained and there will be a communal key safe at the front door of the building which will contain this fob. You will have your own key safe at the front door of your property.

Where you live in a privately owned block of flats which has a secured door entry system you will require to obtain permission from all of the other owners in the block in order for a key safe to be fitted outside the communal entrance.

Where a person has a community alarm with insufficient key holders, the provision of a key safe would be a matter of private purchase.

## **7 HOUSEHOLD ADAPTATIONS**

[Dundee Independent Living Centre](#) provides information about what types of household adaptations are available in Dundee and links to helpful information and advice.

### **7.1 Kitchen Adaptations (Adaptation)**

Kitchen adaptations will be recommended following assessment where you are the person who prepares the main meals for the household.

### **7.2 Re-Hanging Doors (Adaptation)**

Re-hanging doors, converting to sliding or bi-folding, replacing door handles and fitting kick plates will be recommended where you cannot access an existing room due to your mobility difficulties.

### **7.3 Internal Stair Gate (Adaptation)**

Internal stair gates will be recommended where a child is over the age of 3 years:

- Will be at risk of injury if no stair gate is provided;

*And*

- It is technically possible to install the stair gate.

### **7.4 Heightening of electrical sockets (Adaptation)**

Heightening of sockets will be recommended where a person is:

- At significant risk of falling to take out or insert the plug of an essential appliance;

*And*

- It is technically possible to do so.

### **7.5 Alternative Sources of Heating**

Alternative sources of heating, replacement windows or insulation of houses are not recommended through this criteria as these are not specific to the needs of clients with physical disabilities.



## **7.6 Tenants of Dundee City Council**

The Housing Department will provide the following items to its tenants on a self determined basis:

External metal handrails, additional rails on close stairwells, lever taps, changes to thresholds (wooden, metal or rubber), door furniture, cistern handles, loosening or tightening of door closers, removal of floor to ceiling poles provision of corner protectors adaptations to isolation switches, shower hose, or shower head.

## **8 SENSORY EQUIPMENT**

### **8.1 Hearing Impairment**

If you have a hearing impairment, North East Sensory Service will provide you with the equipment you need. North East Sensory Service can be contacted at:

North East Sensory Service  
Number Ten  
10 Constitution Road  
Dundee  
DD1 1LL

SMS: 07593 102004  
<http://www.nesensoryservices.org/>

### **8.2 Visual Impairment**

If you have a visual impairment, Dundee Society for the Blind and Partially Sighted will provide you with the equipment you need. Dundee Society for the Blind and Partially Sighted can be contacted at:

Dundee Blind and Partially Sighted Society  
Thomas Herd House  
10-12 Ward Road  
Dundee DD1 1LX

Tel: 01382 227101

<http://www.dundeeblindsociety.org.uk/>

## **APPENDIX 2 – LEGISLATION, POLICY and CODES OF PRACTICE**

Our outcomes, Eligibility Criteria and provision and maintenance of equipment are based on a number of legislative duties and powers which Local Authorities and NHS Boards must adhere to.

Provision of Equipment and adaptations: Public Bodies (Joint Working) (Scotland) Act 2014; Chronically Sick and Disabled Person's Act 1970, as amended by Chronically Sick and Disabled Person's Act (Scotland) 1972; Social Care (Self Directed Support) (Scotland) Act 2013; Housing Scotland Act 2001, section 92 (In so far as it relates to an aid or adaptation), Housing (Scotland) Act 2006 section 71(1)(b) (In so far as it relates to an aid or adaptation), Social Work (Scotland) Act 1968 section 12.

Employee Safety: Health & Safety at Work Act 1974; Manual Handling Operations Regulations 1992 (as amended).

Equipment Safety: The Provision and Use of Equipment Regulations, 1998 (PUWER); Electricity at Work Regulations 1989 (Portable Appliance Testing (PAT)) and statutory examinations of lifting equipment under the Lifting Operations and Lifting Equipment Regulations 1998 (LOLER); Managing Medical Devices: Guidance for Healthcare and Social Services Organisations, 2014.

Housing (Scotland) Act 2006: Scheme of Assistance (replacing Improvements and Repairs Grants) from the 1st April 2010, the Improvement and Repairs grants scheme has been replaced with a 'Scheme of Assistance' under the Housing (Scotland) Act 2006.

Scottish Government Guidance's: Aids, Adaptations and Equipment (2015); Guidance on the Provision of Equipment and Adaptations; Good Practice Guide and Self Evaluation Tool for the Provision of Community Equipment; Good Practice Guide and Self Evaluation for the Provision of Major Adaptations; Guidance and Good Practice Guide for the Provision of Children's Equipment; Protocol for the Provision of Equipment to Care Homes.

Codes of Practice: Occupational Therapists (Health Care Professionals Council); Nurses (Nursing and Midwifery Council); Social Services (Scottish Social Services Council); Physiotherapy (Chartered Society of Physiotherapists).

## APPENDIX 3 – USEFUL CONTACTS

<b>Access to Equipment and Adaptations Advice</b>	
Social Work Occupational Therapy	Charles Bowman Avenue, Dundee 01382 307645/ 307646
Dundee Equipment Store	Charles Bowman Avenue, Dundee 01382 307631
Community Care and Response Service (Community Alarm)	01382 432260
Tayside Orthopaedic Rehabilitation Technology Centre	Ninewells Hospital. 01382 660111

<b>Housing Advice and Support</b>	
Special Needs Unit Housing	Dundee House 01382 434135
Dundee City Council East District Housing Office	169 Pitkerro Road, Dundee DD4 8ES 01382 307401
Dundee City Council West District Housing Office	3 Sinclair Street, Lochee Dundee DD4 8ES Tel: 01382 307301

<b>Independent Advocacy Advice and Support</b>	
Dundee Independent Advocacy Support (DIAS)	West Hendersons Wynd Dundee DD1 5BY Tel: 01382 205515 <a href="http://www.diasdundee.org/">http://www.diasdundee.org/</a>
Scottish Independent Advocacy Alliance promotes supports and defends the principles and practice of Independent Advocacy across Scotland.	<a href="http://www.siaa.org.uk">http://www.siaa.org.uk</a> 0131 260 5380

<b>Support for Carers</b>	
Dundee Carers Centre	Seagate House, 132-134 Seagate, Dundee DD1 2HB 01382 200422 <a href="mailto:centre@dundeecarerscentre.org.uk">centre@dundeecarerscentre.org.uk</a>
Carers UK Provides information, advice and support to carers	0808 808 7777 (Advice Line) <a href="http://www.carersuk.org">http://www.carersuk.org</a>

<b>Support in a Crisis</b>	
NHS 24	08454 242424 <a href="http://www.nhs24.com">www.nhs24.com</a>
Social Work Out of Hours	01382 307964
Police Scotland	<p>In an emergency you should always dial 999 if:</p> <ul style="list-style-type: none"> <li>• There is a risk of personal injury or loss of life;</li> <li>• A crime is in progress;</li> <li>• Someone suspected of a crime is nearby Deaf, deafened, hard of hearing or speechimpaired callers using a Textphone (minicom) should dial 18000 in an emergency.</li> </ul> <p>For all non-emergencies and general enquiries call 101 if you need to contact your local police.</p> <p>You can call 101 to report a crime that has already happened, seek crime prevention advice or make Police Scotland aware of any policing issues in your local area.</p>

## **APPENDIX 4 – NATIONAL HEALTH AND WELLBEING OUTCOMES**

The [National Health and Wellbeing Outcomes](#) are high-level statements of what health and social care partners are attempting to achieve through integration and ultimately through the pursuit of quality improvement across health and social care.

By working with individuals and local communities, Integration Authorities will support people to achieve the following outcomes:

**Outcome 1** - People are able to look after and improve their own health and wellbeing and live in good health for longer.

**Outcome 2** - People, including those with disabilities or long term conditions, or who are frail, are able to live, as far as reasonably practicable, independently and at home or in a homely setting in their community.

**Outcome 3** - People who use health and social care services have positive experiences of those services, and have their dignity respected.

**Outcome 4** - Health and social care services are centred on helping to maintain or improve the quality of life of people who use those services.

**Outcome 5** - Health and social care services contribute to reducing health inequalities.

**Outcome 6** - People who provide unpaid care are supported to look after their own health and wellbeing, including to reduce any negative impact of their caring role on their own health and well-being.

**Outcome 7** - People using health and social care services are safe from harm.

**Outcome 8** - People who work in health and social care services feel engaged with the work they do and are supported to continuously improve the information, support, care and treatment they provide.

**Outcome 9** - Resources are used effectively and efficiently in the provision of health and social care services.

An associated [Core Suite of Integration Indicators](#) has been developed in partnership with NHS Scotland, COSLA and the third and independent sectors, drawing together measures that are appropriate for the whole system under integration.

## APPENDIX 5 – COSTS OF ADAPTATIONS AND EQUIPMENT

Adaptation	Costs of Adaptations by Home Ownership			
	Council Tenant	Owner Occupier	Housing Association	Private Rent
<b>Over-bath Showers</b>	<i>No Cost to you.</i> Funded by Dundee City Housing Department	80% Mandatory Grant and 20% financially Assessed	<i>No Cost to you.</i> Funding through Housing Association Agreement and based on recommendation from Social Work Occupational Therapy using this criteria	80% Mandatory Grant and 20% financially assessed  Your landlord would be required to give written permission
<b>Level Access Showers</b>	<i>No Cost to you.</i> Funded by Dundee City Housing Department	80% Mandatory Grant and 20% financially Assessed	<i>No Cost to you.</i> Funding through Housing Association Agreement and based on recommendation from Social Work Occupational Therapy using this criteria	80% Mandatory Grant and 20% financially assessed  Your landlord would be required to give written permission
<b>Downstairs Toilets</b>	<i>No Cost to you.</i> Funded by Dundee City Housing Department	80% Mandatory Grant and 20% financially Assessed	<i>No Cost to you.</i> Funding through Housing Association Agreement and based on recommendation from Social Work Occupational Therapy using this criteria	80% Mandatory Grant and 20% financially assessed  Your landlord would be required to give written permission
<b>Ceiling Track Hoists</b>	<i>No Cost to you.</i> Funded by Dundee City Social Work Occupational Therapy	80% Mandatory Grant and 20% financially assessed if other works are being completed your house  If only the tracking hoist is required then this will be funded by Dundee City Social Work Occupational Therapy	<i>No Cost to you.</i> Funding through Housing Association Agreement and based on recommendation from Social Work Occupational Therapy using this criteria	80% Mandatory Grant and 20% financially assessed if other works are being completed your house  If only the tracking hoist is required then this will be funded by Dundee City Social Work Occupational Therapy  Your landlord would be required to give written permission

Adaptation	Costs of Adaptations by Home Ownership			
	Council Tenant	Owner Occupier	Housing Association	Private Rent
<b>Internal Stairlifts</b>	<i>No Cost to you.</i> Funded by Dundee City Social Work Occupational Therapy	80% Mandatory Grant and 20% financially Assessed	<i>No Cost to you.</i> Funding through Housing Association Agreement and based on recommendation from Social Work Occupational Therapy using this criteria	80% Mandatory Grant and 20% financially Assessed  Your landlord would be required to give written permission
<b>Ramps Access</b>	<i>No Cost to you.</i> Funded by Dundee City Housing Department	80% Mandatory Grant and 20% financially assessed if other works are being completed your house  If only a ramp is required this will be funded by Dundee City Social Work Occupational Therapy	<i>No Cost to you.</i> Funding through Housing Association Agreement and based on recommendation from Social Work Occupational Therapy using this criteria	80% Mandatory Grant and 20% financially assessed if other works are being completed your house  If only a ramp is required this will be funded by Dundee City Social Work Occupational Therapy  Your landlord would be required to give written permission
<b>Handrails</b>	<i>No Cost to you.</i> Funded by Dundee City Housing Department	<i>No Cost to you.</i> Funded by Dundee City Social Work Occupational Therapy	<i>No Cost to you.</i> Funding through Housing Association Agreement and based on recommendation from Social Work Occupational Therapy using this criteria	<i>No Cost to you.</i> Funded by Dundee City Social Work Occupational Therapy using this criteria  Your landlord would be required to give written permission
<b>Steps Access</b>	<i>No Cost to you.</i> Funded by Dundee City Housing Department	<i>No Cost to you.</i> Funded by Dundee City Social Work Occupational Therapy	<i>No Cost to you.</i> Funding through Housing Association Agreement and based on recommendation from Social Work Occupational Therapy using this criteria	This can be funded by your landlord or private purchase  Where required, Occupational Therapists will support private tenants to access funding for this adaptation  Your landlord would be required to give written permission

Adaptation	Costs of Adaptations by Home Ownership			
	Council Tenant	Owner Occupier	Housing Association	Private Rent
<b>Paths Access</b>	<i>No Cost to you.</i> Funded by Dundee City Housing Department	<i>No Cost to you.</i> Funded by Dundee City Social Work Occupational Therapy	<i>No Cost to you.</i> Funding through Housing Association Agreement and based on recommendation from Social Work Occupational Therapy using this criteria	This can be funded by your landlord or private purchase  Where required, Occupational Therapists will support private tenants to access funding for this adaptation  Your landlord would be required to give written permission
<b>Fences</b>	<i>No Cost to you.</i> Funded by Dundee City Housing Department	<i>No Cost to you.</i> Funded by Dundee City Social Work Occupational Therapy	<i>No Cost to you.</i> Funding through Housing Association Agreement and based on recommendation from Social Work Occupational Therapy using this criteria	This can be funded by your landlord or private purchase  Where required, Occupational Therapists will support private tenants to access funding for this adaptation  Your landlord would be required to give written permission
<b>Hard Standings/ Dropped Kerbs</b>	<i>No Cost to you.</i> Funded by Dundee City Housing Department	<i>No Cost to you.</i> Funded by Dundee City Social Work Occupational Therapy	<i>No Cost to you.</i> Funding through Housing Association Agreement and based on recommendation from Social Work Occupational Therapy using this criteria	This can be funded by your landlord or private purchase  Where required, Occupational Therapists will support private tenants to access funding for this adaptation  Your landlord would be required to give written permission



Adaptation	Costs of Adaptations by Home Ownership			
	Council Tenant	Owner Occupier	Housing Association	Private Rent
<b>Door Entry Systems</b>	<i>No Cost to you.</i> Funded by Dundee City Social Work Occupational Therapy	<i>No Cost to you.</i> Funded by Dundee City Social Work Occupational Therapy	<i>No Cost to you.</i> Funding through Housing Association Agreement and based on recommendation from Social Work Occupational Therapy using this criteria	This can be funded by your landlord or private purchase  Where required, Occupational Therapists will support private tenants to access funding for this adaptation  Your landlord would be required to give written permission
<b>Automatic Door Openers</b>	<i>No Cost to you.</i> Funded by Dundee City Housing Department	<i>No Cost to you.</i> Funded by Dundee City Social Work Occupational Therapy	<i>No Cost to you.</i> Funding through Housing Association Agreement and based on recommendation from Social Work Occupational Therapy using this criteria	This can be funded by your landlord or private purchase  Where required, Occupational Therapists will support private tenants to access funding for this adaptation  Your landlord would be required to give written permission
<b>Keysafes</b>	<i>No Cost to you.</i> Funded by Dundee City Social Work Occupational Therapy using the criteria  If your requirement for a keysafe is not covered by the criteria then the provision of a keysafe would be private purchase	<i>No Cost to you.</i> Funded by Dundee City Social Work Occupational Therapy using this criteria	<i>No Cost to you.</i> Funding through Housing Association Agreement and based on recommendation from Social Work Occupational Therapy using this criterion  If you live in a Bield Property this would be a private purchase.	<i>No Cost to you.</i> Funded by Dundee City Social Work Occupational Therapy using this criteria  If your requirement for a keysafe is not covered by the criteria then the provision of a keysafe would be private purchase  Your landlord would be required to give written permission

Adaptation	Costs of Adaptations by Home Ownership			
	Council Tenant	Owner Occupier	Housing Association	Private Rent
<b>Specialist Toilet (Clos-o-mat)</b>	<i>No Cost to you.</i> Funded by Dundee City Housing Department	80% Mandatory Grant and 20% financially assessed if other works are being completed your house  If only a specialist toilet is required this will be funded by Dundee City Social Work Occupational Therapy	<i>No Cost to you.</i> Funding through Housing Association Agreement and based on recommendation from Social Work Occupational Therapy using this criteria	80% Mandatory Grant and 20% financially assessed if other works are being completed your house  If only a specialist toilet is required this will be funded by Dundee City Social Work Occupational Therapy  Your landlord would be required to give written permission

### **Adaptations Guidance**

Further information about funding of adaptations can be found at:

<http://www.gov.scot/Topics/Built-Environment/Housing/access/adaptations>

### **Equipment**

The equipment noted below is provided on a long term loan basis for as long as it is required and this service is free. The equipment is funded jointly by NHS Tayside and Dundee City Council Social Work Occupational Therapy.

- Bathroom Equipment
- Bathlifts
- Toilet Equipment
- Chemical Toilets
- Chair Accessories
- Orthopaedic Chairs
- Rise recliner Chairs
- Specialist Seating for Children
- Specialist Seating for Adults
- Doherty Bed Hoists
- Portable Tracking Hoists
- Standaids
- Passive Hoists Access
- Slings
- Beds and Beds Accessories
- Portable Ramps Access

**APPENDIX 6 – COMMUNITY EQUIPMENT PATHWAY**



