

16 FINANCE DEPARTMENT - REVENUES DIVISION - ESTABLISHMENT OF POST (AN447-2004)

Due to the proposed introduction of plastic cards to replace the system of Council Tax payment books, the staffing requirements within the Operations Team require to be reviewed.

Accordingly, as a result of the changes to workload, the Committee is asked to approve the following establishment changes:-

- the deletion of one vacant part-time post (22.3 hours) of Senior Machine Operator, graded GS3, £13,650 - £14,211;
- an increase in hours from 22.3 hours to 37 hours for one post of Senior Machine Operator, graded GS3, £13,650 - £14,211.

The financial implications of these changes result in a saving of £2,969 in a full financial year, and a saving of £742 in the current year.

PART II - CONFIDENTIAL ITEMS

The Committee may resolve in terms of Section 50(C)(4) of the Local Government (Scotland) Act 1973 that the public and press be excluded from the meeting during consideration of the undernoted item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 7(A) of the Act.