

2 LEISURE AND COMMUNITIES DEPARTMENT - WHITFIELD ACTIVITY COMPLEX - STAFFING (AN434-2005)

Reference is made to Article III of the Communities Committee of 24th October 2005, wherein the Committee approved a report which transferred the Management of Whitfield Activity Complex to the Leisure and Communities Department.

The report instructed the Director of Leisure and Communities to liaise with the Assistant Chief Executive (Management) to review and establish posts to facilitate the funning of the Complex. This exercise is now complete and approval is sought for the establishment of the following posts:-

- 1 1 post of Centre Administrator, graded AP1, £15,063 - £16,116;
- 2 1 part-time (18 hour) post of Clerical Assistant, graded GS1/2, £10,671 - £14,220;
- 3 1 post of Clerical Assistant, graded GS1/2, £10,671 - £14,220;
- 4 1 post of Resources Assistant, graded GS1/2, £10,671 - £14,220, based at Whitfield Activity Complex and Whitfield Library Learning Centre;
- 5 1 part-time (20 hours) post of Resources Assistant, graded GS1/2. £10,671 - £14,220 based at Whitfield Activity Complex and Whitfield Library and Learning Centre.

The following amendments to the current staffing establishment are also proposed:-

- 1 The redesignation of one post of Project Leader, graded PO1-4, £26,379 - £28,632, to Centre Manager, based at Whitfield Activity Complex.
- 2 The relocation of one part-time (18.5 hours) post of Clerical Assistant, graded GS1/2, £10,671 - £14,220 currently based at the Hub Library and Learning Centre, to Whitfield Activity Complex, when the present incumbent vacates the post
- 3 In addition, it is proposed to delete one vacant post of Neighbourhood Development Assistant graded GS3, £14,466 - £15,063, based at Brooksbank Centre, the financial saving to be used to establish the Centre Administrator post proposed above.

The cost of these proposals is £120,496, inclusive of employer's costs, in a full year and can be contained within the Communities Department Revenue budget, by the transfer of resources from third party payments section of the budget.