

## **1 FINANCE DEPARTMENT - CHANGES TO ESTABLISHMENT (AN433-2005)**

Reference is made to Article IV of the minute of meeting of this Committee of 13 December 2004, wherein the Committee approved a report on the Finance Department - Review of Staffing Structure.

Following a further review of workloads as a result of a retiral, it is necessary to make staffing changes to ensure an efficient service delivery.

Accordingly, the Committee is requested to approve the following:

- (i) the establishment of an additional part-time Recovery Officer post, graded GS3/AP1, £7,233 - £8,058 within the Sales Ledger Section;
- (ii) the deletion of a part-time Insurance/Risk Management Assistant post, graded GS3/AP1, £7,233 - £8,058 within the Insurance Section.

This proposal will have no cost implications for the Revenue Budget.