

4. ECONOMIC DEVELOPMENT DEPARTMENT - WORKING FOR FAMILIES FUND - CHANGES TO ESTABLISHMENT (AN406-2005)

Reference is made to Article I of the minute of meeting of this Committee of 21st June 2004, when approval was granted for the establishment of one temporary post of Working for Families Co-ordinator, grade AP5, £22,398-£24,396, and one temporary post of Working for Families Finance/Administrative Officer, graded AP2, £15,582-£16,866, until 31st March 2006.

Reference is also made to Article VIII of the minute of meeting of this Committee of 18th October 2004 wherein approval was granted for the deletion of one Working for Families Co-ordinator post and the establishment of one additional temporary post of Working for Families Finance/Administrative Officer, graded AP2, £15,582-£16,866, until 31st March 2006.

In 2004 Working for Families was a new initiative in the City, and the role of the Finance/Administrative Officer and the initial job description was based on expectations of what would be needed. As the project has developed, the reality of the support required has altered considerably. The Finance/Administrative Officers are now more involved in supporting the development of new project ideas, working on behalf of clients to access services such as childcare and co-ordinating the roles of the Link Workers employed by a number of external organisations.

As a result the Director of Economic Development and the Assistant Chief Executive (Management) have reviewed the duties and responsibilities of these posts and approval is now sought to regrade the posts of Working for Families Finance/Administrative Officers to AP3, £18,381-£20,169 and to extend these posts to 31st March 2008.

The costs, including employer's costs, of these regradings amount to £1,166 for the current financial year and £3,236 and £4,232 for the full financial years 2006/07 and 2007/08 respectively.

These additional costs will be completely funded from the grant received from the Scottish Executive for the Working for Families Initiative. Thus, there will be no direct impact on the department's Revenue Budget.