

## 5 TIMETABLE OF MEETINGS (AN406-2004)

The operation of the Committee Timetable is kept under constant review to ensure that the Council's decision-making process runs as efficiently and expeditiously as possible. In this connection it has been noted that the third group of meetings (Development Quality and Planning and Transportation Committees) tends to run much longer than groups 1 and 2. This is probably due to the volume of business on the Development Quality agenda and the frequent occurrence of the need to hear deputations.

To ensure that the important policy matters which come before the Planning and Transportation Committee from time to time can be afforded adequate time for discussion, it is proposed to move Planning and Transportation to group 2 being the Committee group which on average takes the least time to complete its business. The opportunity has also been taken to carry out some minor tidying up by moving the Contract Services Committee earlier in the running order of group 1 and bringing Housing and Social Work together since they share the same Convener. The timetable would then be as follows:-

<b>Group 1</b>	<b>Group 2</b>	<b>Group 3</b>
City Council	Education	Development Quality
Dundee Contract Services	Planning and Transportation	
Communities	Leisure and Arts	
Economic Development	Environmental Services & Sustainability	
Finance	Housing	
Policy and Resources	Social Work	
Personnel		

The Committee is asked to approve the revised timetable of meetings.