

## **5 RECESS SUB COMMITTEE (AN284-2003)**

It is reported that the Council's Recess commences on 4th July, 2003 and ends on 15th August, 2003.

To facilitate the smooth, continuous conduct of the Council's business it is proposed that a Recess Sub-Committee of the Council be set up to deal with matters of an urgent nature which the Chief Executive or Director of Support Services believe cannot wait for the next ordinary meeting of the Committee concerned during that period and that its operating arrangements be as follows:-

- (1) Membership - 3 members of the Administration, 2 members of the SNP Group, one member of the Conservative Group.
- (2) Chair - Leader of the Administration and Depute Chair - Deputy Leader of the Administration.
- (3) Substitutes - in terms of Standing Order No 45(3) it shall be competent for substitutions to be intimated and effected for individual meetings.
- (4) Quorum - 3 Members.
- (5) Dates - to be arranged on a Monday when required.
- (6) Remit - to deal with any urgent business arising during the recess period.
- (7) Power - full delegated powers to deal with any business laid before it.