

**9 SUPPORT SERVICES DEPARTMENT - ARCHITECTURAL SERVICES DIVISION -
REDESIGNATION AND REGRADING OF POST (AN218-2003)**

There has been an increase in the introduction of new technology within the Architectural Services Division of the Support Services Department.

There has been an additional requirement for support and assistance for Architectural employees on IT systems including computer aided design (CAD) systems. This has resulted in a change in the duties for one post in particular, and this postholder is now generally involved in IT work for over 75% of working time.

The job description has been revised and now better reflects the duties which the postholder is involved in.

The Committee is requested to approve the redesignation of one post of Quantity Surveying Technician to Computer Systems Support Officer/Quantity Surveying Technician, and the regrading of this post from Tech 5, £22,398 - £24,396 to AP5-PO4, £22,398 - £27,015.

The cost of this increase will be met from the department's Revenue Budget.