

3 RETENDERING OF BUSINESS GATEWAY CONTRACT (AN190-2011)

Dundee City Council has acted as the lead local authority for the Tayside Business Gateway contract since it was transferred from Scottish Enterprise in 2008. The contract is operated on behalf of Dundee, Angus and Perth and Kinross Councils. The contract is part of a Scottish national network of Business Gateway contracts.

The 2011 evaluation of the Business Gateway, endorsed by the Business Gateway Scotland Board and the Scottish Government, recommended that the Lead Local Authority arrangements be continued for the new Business Gateway contracts from 1st October, 2012.

The Business Gateway Scotland Board supported by the Business Gateway Operational Network Group has been working on a service specification for tendering of new contracts for Business Gateway from 1st October, 2012 to 30th September, 2017.

Subject to confirmation of funding from Scottish Government, it is recommended that the full tendering process commence. This will involve a two stage process as follows:-

- a Pre-Qualification Questionnaire(PQQ) to assess supplier capabilities and capacity to deliver; and
- a detailed Invitation To Tender (ITT) issued to short-listed organisations which provides the full specification.

The Committee is asked to agree to the above tendering process.