

5 PROCUREMENT OF A CORPORATE ELECTRONIC RECORDS AND DOCUMENT MANAGEMENT SYSTEM (CeRDMS) (AN160-2009)

The Project Board for the CeRDMS project are in the process of procuring the necessary software and, following a full tender process, wish to enter into contract negotiations with Mouchel (using the Opentext/Livelink product) as their preferred supplier for software and services.

The estimated cost of the contract is £738,075, which includes software licences, consultancy and training. At the conclusion of full contract negotiations with the supplier (estimated September 2009) full details of the contract and costs will be reported to Committee for final approval.

The Committee's approval is sought to appoint Mouchel as the preferred supplier.