

## **7 RECESS SUB-COMMITTEE (AN115-2002)**

It is reported that the Council's Recess commences on 29th June 2002 and ends on 17th August 2002.

To facilitate the smooth, continuous conduct of the Council's business it is proposed that a Recess Sub-Committee of the Council be set up to deal with matters of an urgent nature which the Chief Executive or Director of Support Services believe cannot wait for the next ordinary meeting of the Committee concerned during that period and that its operating arrangements be as follows:-

- (1) Membership - 3 members of the Majority Group, 2 members of the Major Opposition Group, one member of the Minority Group and the Independent Labour or Liberal Democrat member.
- (2) Chair - Leader of the Majority group and Depute Chair - Deputy Leader of the Majority Group
- (3) Substitutes - in terms of Standing Order No 44(3) it shall be competent for substitutions to be intimated and effected for individual meetings.
- (4) Quorum - 3 Members.
- (5) Dates - to be arranged on a Monday when required.
- (6) Remit - to deal with any urgent business arising during the recess period.
- (7) Power - full delegated powers to deal with any business laid before it.